

AGENDA
REGULAR CITY OF TILLAMOOK COUNCIL MEETING
~ MONDAY, NOVEMBER 7, 2011 AT 7:00 P.M. ~
TILLAMOOK CITY HALL, 210 LAUREL AVENUE
www.tillamookor.gov

7:00 P.M. CALL TO ORDER - City Council

CALL TO ORDER – Tillamook County Board of County Commissioners

PLEDGE OF ALLEGIANCE

ROLL CALL – City Council

ROLL CALL – Tillamook County Board of County Commissioners

JOINT PUBLIC HEARING: CITY OF TILLAMOOK AND TILLAMOOK COUNTY BOARD OF COMMISSIONERS:

1. Amendment and Decision of the Urban Growth Management Agreement

ADJOURN – Tillamook County Board of Commissioners Meeting

RECESS – City Council Meeting

MINUTES - October 22, 2011 & October 24, 2011

CITIZENS HEARING/AUDIENCE COMMENTS – Non Agenda Items

(This is the time reserved for citizens to address the Council on matters related to city government and properly the object of Council consideration. Time is limited to five (5) minutes for each speaker, unless the Council decides prior to the citizen hearings period to allocate more or less time. The purpose of the citizen hearings period is to provide citizens an opportunity to be heard by the council, primarily on issues not on the agenda).

PENDING BUSINESS:

1. TRT Grant Awards
2. Goodspeed Park Playground Equipment

NEW BUSINESS:

1. Safeway Property Acceptance
2. Request for Tax Relief on Schmidt Property
3. Placement of Neighborhood Watch Signs

LEGISLATIVE:

1. Amendment to Ordinance #1252 - Carnahan Park Fees

COUNCIL CONCERNS – Non-Agenda Items

MONTHLY REPORTS:

1. Police Department
2. Public Works
3. City Planner
4. Mayor

COMMITTEE REPORTS:

1. Urban Renewal Agency

STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION:

1. TRA Quarterly Report – September 2011
2. Notice of Expiration of Labor Agreement

AUTHORIZATION TO PAY BILLS**ADJOURNMENT**

THIS IS A PUBLIC MEETING PER ORS CHAPTER 192. THE CITY COUNCIL RESERVES THE RIGHT TO CALL AN EXECUTIVE SESSION PER ORS 192.660. CITY HALL IS HANDICAP ACCESSIBLE. PLEASE CONTACT THE OFFICE OF THE CITY MANAGER SHOULD SPECIAL ACCOMMODATIONS BE REQUIRED. CITIZENS WITH VISUAL OR MANUAL IMPAIRMENTS MAY CONTACT THE OREGON RELAY SERVICE BY PHONING 1-800-648-3458 (TDD) OR 1-800-848-4442 (VOICE). THE CITY OF TILLAMOOK IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

City Meetings coming up in November 2011 at City Hall:


1. City Council: Monday, November 21, 2011, 7:00 p.m.
2. Tillamook Urban Renewal Agency (TURA): November 9, 2011, 5:30 p.m.

POSTED: November 4, 2011

City Hall * Tillamook County Courthouse * Tillamook Fire District * Tillamook County Library



STAFF REPORT CITY OF TILLAMOOK

TO: Honorable Mayor and Members of City Council
THROUGH: Paul Wyntergreen, City Manager
FROM: David Mattison  City Planning Department
DATE: October 21, 2011
SUBJECT: Proposed amendment of the City-County Urban Growth Management Agreement (UGMA)

ISSUE BEFORE THE COUNCIL:

Consideration of the proposed amendment of the City-County 2002 UGMA.

EXECUTIVE SUMMARY:

- The City and County are authorized under the provisions of Oregon Revised Statutes Chapter 190.030 to enter into intergovernmental agreements for the performance of any or all functions that a party to the agreement has authority to perform.
- Oregon Revised Statutes Chapters 197.175, 197.190, 197.250, 197.275 and 197.285 and Oregon Administrative Rule 660-03-010 require counties and cities to prepare and adopt comprehensive plans consistent with statewide planning goals, and these Agreements implement the comprehensive plans.
- On November 4, 2002, Ordinance #1179 amended the previous UGMA as part of the City's periodic review. This is the current UGMA in effect.
- Section 3, Terms of this Agreement, in the current UGMA, states that this agreement shall be reviewed and may be amended at the time established for review of the Plan, or at any other time by mutual consent of both parties, after public hearing by the City and the County.
- The reasons for the proposed amendment include the following:
 - 1) To recognize Regional Economic Development potential for the surrounding Goal 14 exception areas identified in Tillamook County Ordinance Amendment OA-02-12B.
 - 2) To recognize an update of the UGMA necessary with the acknowledged Goal 11 and Goal 14 exceptions adopted by Tillamook County by ordinance OA-02-12B as authorizing the extension of sewer service to the lands subject to these exceptions, in accordance with OAR 660-011-0060 (9).

- City and County staff developed and jointly prepared the proposed amendment 'draft' during the months of July, August and September 2011.
- Notice (45-day notice) of the proposed amendment to the current UGMA was sent to the State Department of Land Conservation and Development (DLCD) on the first of September 2011.
- Notice for an amendment to the current UGMA was posted on October 12, 2011, at the City Hall, County Courthouse, County Public Library, and Tillamook Fire District.
- Changes are proposed to be made in all of the sections of the UGMA except the following: Section 7, Special Districts; Section 9, Limits on Commercial Development; and Section 10, Phasing of Development.
- Comments were received from Matt Spangler, DLCD, via email on September 2, 2011, regarding an update of Sections 6 and 11 of the UGMA. These changes are:
 - 1) Section 6, Urban Services (4), Sewer service may be extended to lands outside of the UGB only as provided for in OAR 660-011-0060. The city and county recognize the acknowledged Goal 11 and Goal 14 exceptions adopted by Tillamook County by ordinance OA-02-12B as authorizing the extension of sewer service to the lands subject to these exceptions, in accordance with OAR 660-011-0060 (9).
 - 2) Section 11, Special Provisions for Specific Areas and Problems (2), Recognizing the quantity of industrial lands proximate to but outside of the UGB designated by Tillamook County for urban industrial use through Goal 11 and Goal 14 exceptions, the city and county agree on the need to evaluate industrial land needs on a regional basis. To accomplish this, the city and county agree to prepare a single, coordinated EOA for the central Tillamook County region in accordance with OAR 660-009-0030. The EOA and any land use regulation amendments necessary for its implementation shall be adopted by both the city and county.

These requested changes are recommended for inclusion in the amended Agreement.

- A request was received from the Port of Tillamook Bay (POTB) on September 8, 2011, for an exemption to the Port from Section 9 of the UGMA.
- Section 9 of the UGMA, Limits on Commercial Development, states that **New Commercial zoning** shall not be approved for areas outside of the Urban Growth Boundary but within five miles of the City unless findings demonstrate that:

(a) areas within the existing Urban Growth Boundary cannot reasonably accommodate the use;
(b) an area cannot reasonably be added to the existing Urban Growth Boundary that would accommodate the use; and
(c) is consistent with applicable requirements of the County's Comprehensive Plan and implementing ordinances. The City shall be given the opportunity to review and comment on any application for new commercial zoning within five miles of the Urban Growth Boundary, but not within any other Urban Growth Boundary.

- Other cities have dealt with a desire for commercial development outside of the UGB by expanding the UGB to include the land for which new commercial development was intended.
- Comments were received from Matt Spangler, DLCD, on October 21, 2011 regarding the request from the POTB to delete the Agreement's current language limiting the application of commercial zoning within five (5) miles of the Urban Growth Boundary. According to the state there is no requirement or obligation related to Statewide Planning Goals that requires such limitation be included in the Agreement. This limitation was included in the Agreement as a matter of local policy. Removing this language would not be contrary to any Statewide Planning Goal requirement.

However, it should be noted that the State Goal 14 (Urbanization) exception applicable to the POTB property authorizes only those industrial and related uses currently allowed in Tillamook County's M-1 Zone. Any proposal to authorize additional or different uses on this site, such as commercial uses not currently permitted in the M-1 Zone would require a new Goal 14 exception. Such exception would need to be adopted by the County as a Comprehensive Plan Amendment and would be subject to the notice and review requirements of the post acknowledged plan amendment process.

- The Comprehensive Plan states "the POTB is an industrial park of approximately 1,600 acres available for industrial development. The industrial park is a few miles south of the Tillamook Urbanized area and is separated from the urbanized area by agricultural land. The City's Urban Growth Boundary will not extend to the park, however new industrial business at the park will rely on employees from the Tillamook Urbanized area. Tillamook County and the Port of Tillamook Bay have control of land use designations in the industrial park area." The Comprehensive Plan text may need to be amended if the POTB is exempted from the requirements of Section 9 of the UGMA since the POTB property will need to be recognized as more than acreage available for industrial use. It is recommended that if the POTB is granted said exemption, the POTB act as the applicant and apply for a Comprehensive

Plan text amendment before the City and take the request through the land use hearing process.

RECOMMENDATION: Planning Department staff recommends City Council and County Commissioners approve the City proposed amendment with changes requested by DLCD. Planning Department staff does not recommend exemption of the POTB from Section 9 of the UGMA based on text listed above from the City Comprehensive Plan.

PUBLIC INVOLVEMENT: Notice was posted for the Council Meeting and Public Hearing for the proposed reading of this amendment.

Attachments:

- A. Copy of amended UGMA
- B. Copy of letter from the POTB regarding request for exemption of the POTB from Section 9 of the Agreement.
- C. Copy of letter from Matt Spangler, DLCD, regarding the request from the POTB

CITY OF TILLAMOOK AND TILLAMOOK COUNTY
URBAN GROWTH MANAGEMENT AGREEMENT

ORDINANCE NUMBER 1043

WHEREAS, the City of Tillamook City, Oregon, hereinafter referred to as **the City**, and Tillamook County, Oregon, hereinafter referred to as **the County**, are authorized under the provisions of Oregon Revised Statutes Chapter 190.030 to enter into intergovernmental agreements for the performance of any or all functions that a party to the agreement has authority to perform; and

WHEREAS, Oregon Revised Statutes Chapters 197.175, 197.190, 197.250, 197.275 and 197.285 and Oregon Administrative Rule 660-03-010 require counties and cities to prepare and adopt comprehensive plans consistent with statewide planning goals, and to enact ordinances or regulations to implement the comprehensive plans; and

WHEREAS, Statewide Planning Goal Number 14 requires that establishment and change of urban growth boundaries shall be a cooperative process between the city and county that surrounds it; and

WHEREAS, the City and County recognize the need for coordination and cooperation in the management of growth in and around the Tillamook Urban Area; and

WHEREAS, this agreement establishes a process for maintaining current and ongoing planning efforts, essential to assure the citizens of the City and County that growth occurs in an orderly and efficient manner; and

WHEREAS, this requires powers and procedures to be put in place by which a plan for the management of the unincorporated area but within the Urban Growth Boundary can be implemented and by which urban growth can be modified; now, therefore,

BE IT AGREED, that the City and the County do hereby enter into this agreement, which shall provide the basis for future intergovernmental planning and regulatory action, and which may be modified as new governmental and procedural modifications warrant.

Section 1: Definitions

Terms contained herein and not defined within this agreement shall be construed as defined within the Statewide Planning Goals, the City Comprehensive Plan, and the Subdivision City Zoning Ordinance ~~or the County Ordinance for the City~~.

Party: The applicant, or any person who appears orally or in writing at a public hearing conducted pursuant to the provisions of this agreement, or the City, or the County.

Urban Area: Those lands, which lie within the designated Urban Growth Boundary, either within, or ~~without~~ outside the City.

Urban Growth Area: That portion of the Urban Area, which is outside of the incorporated limits of the City ~~but~~ inside the Urban Growth Boundary.

Urban Growth Boundary: The line drawn around the Urban Area which separates rural from urbanizable land, as

identified within the Comprehensive Plan for the City.

Urbanizable Land: Urbanizable lands are those lands within the Urban Growth Boundary which are identified and (1) determined to be necessary and suitable for future urban areadevelopment; and (2) can be served by public facilities and services; ~~(3) are needed for the expansion of an urban area.~~

Section 2: Intent of Agreement

1. The City and the County do hereby agree to establish a procedure for the implementation of the Urban Growth Management Agreement through use of land use regulation procedures within the Urban Growth Area. The Comprehensive Plan for the City, hereby referred to as the Plan, shall serve as the plan for Urban Growth Area. City Zoning regulations and Zoning Districts shall apply to all of the area within the City Urban Growth Area and Urban Growth Boundary. All public and private sector land use actions within the Urban Area shall be reviewed for consistency with the City Comprehensive Plan, City zoning, and the provisions of this agreement, as applicable.
2. The provisions of this agreement, as amended, shall establish the procedure for review and action on comprehensive plan amendments, implementing ordinances, land use actions, public improvement projects and other related matters.
3. The adopted Urban Growth Boundary shall define the geographical limits of urbanization.
4. The City and the County shall encourage urbanization to occur in an efficient manner, resulting in a compact and orderly development of the urban area meeting the long-term social, economic, open space, and environmental health needs of the residents of the Urban Area regardless of political boundaries City. Urbanization within the Urban Growth Area shall be managed and regulated in accordance with the provisions of Section 4.
5. The very nature of planning requires continual refinement of various elements of the planning process. This includes the preparation of implementing ordinances, and the refinement of this Urban Growth Management Agreement. As the plan is implemented, the City and County will work together in a coordinated effort to achieve the goals of these implementing ordinances documents.

Section 3: Terms of this Agreement

This agreement becomes effective as of July November 1, 2009 2011. This agreement shall be reviewed and may be amended at the time established for review of the Plan, or at any other time by mutual consent of both parties, after public hearing by the City and the County.

Any modifications in this agreement shall be consistent with the City Comprehensive Plan and Section 12 of this agreement.

Section 4: Land Use Regulatory Procedures

The City and County recognize that those unincorporated lands, which are within the Urban Growth Area, could ultimately become part of the City and, until such event occurs, will impact directly upon the existence and the operation of the City. It is the intent of the City and County, therefore, to administer a mutually beneficial policy relating to land use regulation within said unincorporated lands until such time as these lands become urbanized

and/or annexed.

The County hereby recognizes the Planning Commission for the City as the official planning commission for purposes of administering the land use provisions of this agreement within the Urban Area.

Also in line with the policy, the City shall serve as the lead agency for all development requests within the Urban Area, and the following procedure shall be adopted:

1. All land use applications for development shall be submitted to the City Planning Department and shall be on a form or forms provided by ~~the~~ that Department. The application and all additional required information shall be accompanied by the appropriate City filing fee ~~determined by the City~~.
2. Building Permit fees shall be shared between the City and County in such a manner as provided for under separate administrative agreement, incorporated herein by this reference. Such policy may be amended from time to time upon mutual consent of the City and County.

All such applications shall be subsequently reviewed as provided for in the City's Zoning Ordinance ~~No. 979, as amended,~~ and Subdivision Ordinance ~~No. 910 as amended.~~

3. Notwithstanding Subsection 1 hereinabove, any application for development within a designated estuarine planning area shall conform with the provisions of Section 3.120 of the County Land Use Ordinance Number 33 and Section 21 of the City Zoning Ordinance Number 979.

The Tillamook County Department of Community Development, shall be responsible for the administration of responses on all State and Federal permits involving regulated activities.

The City of Tillamook shall be responsible for the administration of all local permits. Local permits shall not be issued before receiving a recommendation by the Tillamook County Department of Community Development.

All non-administrative decisions shall be made in accordance with the applicable provisions of this agreement with the Tillamook County Department of Community Development providing the staff function.

4. For any land action, described in ~~§~~Section (6) below, within the Urban Growth Area that requires adoption by a governing body, the recommendation of the City Planning Commission shall be forwarded to the ~~Board of Commissioners for the County~~appropriate governing body for final approval. Within fifteen (15) working days from the date of receipt at the recommendation, the ~~County~~appropriate governing body shall schedule a hearing to review the findings and recommendation of the City Planning Commission.

The ~~County~~appropriate governing body shall conduct a public hearing on the record of the City Planning Commission hearing. The scope of ~~the County~~that hearing shall be limited to the record made before the City Planning Commission. If the ~~County~~governing body determines that new testimony shall be taken, it shall refer the matter back to the City Planning Commission. The City Planning Commission shall conduct a public hearing on any additional testimony or evidence, which may be submitted. The City Planning Commission shall report its recommendations back to the ~~County~~appropriate governing body. The decision rendered by ~~the County~~that body shall sustain or reverse the recommendation of the City Planning Commission and shall be in writing. The ~~County shall announce its decision~~ shall be announced at that time or within thirty-five days thereof; provided however, the matter may be continued to a future hearing and the decision announced at the close of such hearing. The final

decision ~~of the County~~ shall be mailed to the applicant and the other governing body within five days from the date of decision.

5. A decision by the City for any land use action within the Urban Growth Area that does not require final approval by the County may be appealed to the City Council by filing written notice ~~with the City Planning Department within ten (10) working days of the date of decision by the City. Upon receipt of a request for appeal, the City shall set a date for public hearing not less than ten (10) days from receipt of appeal before the City Council. The City Council shall conduct a Public hearing on the appeal at the time and place designated on the notice of review. Such public hearings shall be conducted in accordance with the rules of procedure adopted by resolution by the respective bodies. The appellant shall appear at said hearing and offer justification of the appeal. If the appellant fails to do so, the appeal shall be denied. The City Council, at the conclusion of the public hearing, or within fifteen (15) days thereof, shall render a decision upon the appeal.~~

~~The review of a decision of the City shall be confined to the record of the proceedings before the hearing body and shall include:~~

- ~~(1) All materials, pleadings, memoranda, stipulations, and motions submitted by any party to the proceeding and received or considered by the hearing body; and~~
- ~~(2) All material submitted by the Planning staff with respect to the application; and~~
- ~~(3) The minutes of the hearing before the hearing body. A verbatim transcript shall be prepared upon written request and payment of cost thereof by any party; and~~
- ~~(4) The findings and action of the hearing body and the notice of appeal.~~

~~Oral argument by parties or their legal representatives shall be limited to the grounds and issues specified in any written statements submitted. Argument shall be limited to the facts as presented before the City. No additional factual information shall be received at the appeal hearing.~~

~~The County may amend, rescind, or affirm the appealed decision, or remand the matter back to the City for further reconsideration and decision.~~

~~(5) For any land use action within the City, in accordance with~~ the procedures contained within the City Zoning Ordinance ~~shall apply.~~

(6) Final approval for any land use action within the Urban Growth Area shall be as follows:

Action	Final Approval
Plan Amendment	Board of Commissioners
Zone Change	Board of Commissioners City Council
Subdivision/Planned Unit Development	Board of Commissioners City Planning Commission
Major Partition	City Planning Commission
Minor Partition *	City Staff/Planning Commission
Conditional Use Permit *	City Staff/Planning Commission
Site Plan Review *	City Staff/Planning Commission
Variance *	City Staff/Planning Commission
Building Permits and Associated Local Permits	City Planning Staff

* Please refer to Zoning Ordinance #979, Section 10, for exceptions to this action

Section 5: Annexations

1. The City may initiate the land annexation process upon action by the legislative body of the City, on its own motion, or after having received a request for annexation, in the form of a petition to the legislative body of the City by owners of real property in the territory to be annexed, when affirmative findings are made in relation to the following:
 - A. The land is contiguous with the city limits and within the Urban Growth Boundary.
 - B. The development of the property is suitable for the extension of utilities and roads to the surrounding area.
 - C. The City is capable of providing and maintaining its full range of urban services to the property without negatively impacting the City's ability to adequately serve all areas within the existing City limits.
 - D. The proposal is in compliance with the Comprehensive plans of the City ~~and the County~~.
 - E. Sanitary sewer shall be extended to all annexation areas, ~~and~~ sewer plant capacity and sources of funding ~~shall be~~ available ~~at the time of annexation~~.
2. Requests for annexation to the City for areas outside the Urban Growth Boundary shall be considered as a request for an amendment to the Urban Growth Boundary and shall be subject to the approval of the City and County as an amendment pursuant to Section 13 herein.
3. Requests for annexation shall be handled in conformance with the provisions of Oregon Revised Statutes Chapter 222.

Section 6: Urban Services

The City and the Fairview Water District are hereby recognized as the providers of urban water and sewer services within the Urban Area. ~~The City sewer is recognized as the provider of urban sewer services within the Urban Area.~~ To this end the following shall prevail:

1. Extension of water and/or sewer services shall be required when they are consistent with the policies and proposals of the comprehensive plan and with any adopted functional plans for water and/or sewer, which are consistent with the ~~City Ceomprehensive,~~ planPlan.

2. Sewer main extensions shall be accomplished in a logical manner, taking into consideration the following factors:

A. serving properties nearest to the City Limits first, after applying geographic limitation and the availability of other public facilities.

B. financing of the facilities through an equitable manner those benefited properties.

3. All City services shall be provided and maintained to City Standards and under the supervision of the City, unless some other arrangement acceptable to the City has been made for the maintenance and supervision of services.

4. Provision of urban services shall occur in areas beyond the Urban Growth Boundary only 1) after a determination by affected agencies that a "danger to public health exists " as defined by Oregon Revised Statutes Chapter 431.705 (5) or 2) a moratorium to construct new and repair septic systems has been declared by the Environmental Quality Commission as mandated by Oregon Revised Statutes, Chapter 454.685- ~~except or 3)~~ if the properties to be served have been identified in accord with Tillamook

County Goal 11 and 14 exceptions in County OA-02-12B. Intervening non-urban properties not located in such areas may not utilize such sewer line extensions

5. The City and the County shall coordinate the ~~preparation and~~ maintenance of utility extension plans. These plans shall provide a basis for the extension of services within the Urban Area as mandated by Oregon Revised Statutes, Chapter 195.065.

6. Approval of on-site sewage disposal permits shall be in conformance with the State Department of Environmental Quality On-Site Sewage Disposal Rules, Chapter 340, Divisions 71 and 73. Permits to construct septic systems shall be issued by the County.

Section 7: Special Districts

Before the County shall create any special districts for the provision of urban services, the County shall first determine the ability of a preferred provider to provide such services. Said provider shall submit to the County an analysis of its abilities to provide the service desired. The County shall review such an analysis and shall incorporate its findings into the decision as to whether or not to create a new district. No district shall be formed unless it is found by the County that the service desired cannot be feasibly provided by any preferred provider.

Section 8: Public Works Construction Standards

1. Public-works construction standards, as adopted by the City, shall be applied within the Urban Growth Area by the County, excepting the existing subdivision known as ~~Brookfield Meadows and~~ Colonial Estates, Phases I and II, in which City Public Works Construction Standards shall be applied by the City. These standards shall include, but not be limited to, streets, curbs and sidewalks, water, sewer and storm drainage.

2. No septic system shall be permitted within the Urban Growth Area except as provided for in this section. Septic systems may be permitted for single-family and multi-family residential developments, and commercial development when these developments meet the requirements of the Oregon Department of Environmental Quality On-Site Sewage Disposal Rules, Chapter 340, Divisions 71 and 73. As a sanitary sewer system is extended to an area, in accordance with Section 7-6 of this Agreement, all development structures discharging sewage wastes to a septic system shall be required to connect to the sanitary sewer system upon failure of the septic system and/or determination by County Sanitarian. Such sanitary sewer services shall be extended only to those areas, which are annexed, except when the ~~City Council~~ Administrative Staff determines it to be in the City's best interest to allow service connections outside of the City's limits. When this is the case, a consent to annex form must be presented to the City as a hookup requirement.

Section 9: Limits on Commercial Development

New Commercial zoning shall not be approved for areas outside of the Urban Growth Boundary but within five miles of the City unless findings demonstrate that:

1. Areas within the existing Urban Growth Boundary cannot reasonably accommodate the use;
2. An area cannot reasonably be added to the existing Urban Growth Boundary that would accommodate the use;

and

3. It is consistent with applicable requirements of the County's Comprehensive Plan and implementing ordinances.

The City shall be given the opportunity to review and comment on any application for new commercial zoning within five miles of the Urban Growth Boundary, but not within any other Urban Growth Boundary.

Section 10: Phasing of Development

In order to ensure that development in the Urban Area is timely, orderly and efficient, the City and County shall recognize the following priority lists in their review of development proposals. In all three cases, consideration shall be given to the factors listed in the City Comprehensive Plan.

1. Land currently within the City limits. This land has the highest priority ranking because it is efficiently serviced, and its owners are paying property taxes within the City for the maintenance of City services.
2. Platted land within the Urban Growth Area.
3. Unplatted land within the Urban Growth Area.

In all cases, the City, County and all developers shall assure that development will not over-burden the capacity of public facilities or the carrying capacity of the environment.

Section 11: Special Provisions for Specific Areas and Problems

1.

~~In addition to the requirements of the City Zoning Ordinance, the following requirements and procedures shall apply in the North Main Commercial Area north of Dougherty Slough to the Wilson River.~~

~~A. Each site-specific development plan shall recognize and provide for any potential adverse flooding effects on surrounding properties in the County.~~

~~B. Each site-specific development plan shall be reviewed with the purpose to:~~

~~(1) Insure that adverse flooding effects to surrounding properties from development shall be prevented;~~

~~(2) Insure understanding by the developer of possible impacts of adjacent accepted farming practices as specified in subsection 13 of this section and insure establishment of appropriate safeguards to minimize such impacts.~~

~~C. If the Planning Commission is not satisfied with the conclusions, in the developer's engineering report on flood hazard of a proposed site specific development plan, the City may engage, at the developer's expense, an independent registered engineer to review proposals and reports submitted by the developers and make recommendations on the development plan's flood hazard impacts. A final decision shall then be made on approval or disapproval of the plan, taking into account such recommendations.~~

2. For agricultural and farming practices surrounding and within the Urban Growth Boundary, including the City, the following policies shall be recognized:

A. It shall be the policy of the City and the County to protect agricultural operations from potential conflicts arising from Highway Commercial activities. Accepted agricultural practices, adjacent to or within the City may create noise, dust, odors or other such inconveniences for the owners or users of the commercial properties. This includes but is not limited to, the spreading of liquid manure on fields in the area when frequent strong winds are likely to carry the resultant odor into areas designated for non-farm development. However, the City does not consider it the agricultural operator's responsibility to modify accepted practices to accommodate Highway Commercial areas. The owners of the Highway Commercial property shall not allow activities on their properties which create management difficulties, fire hazards or increased costs for adjacent agricultural operations, and shall not hold agricultural operators or the City, or the County, responsible for noise, dust, odors or other such inconveniences resulting from those agricultural practices that are not more offensive than what is customarily required to maintain profitable farm operation.

B. The County shall not allow the placement of new agricultural structures closer than 30 feet from a property line, which is also the City limits. This provision shall not apply to the replacement of an existing structure with a new structure.

32. Recognizing the volume of industrial lands identified in accord with Tillamook County Goal 11 and 14 exceptions in County OA-02-12B, the City and County hereby find that the quantity of Light Industrial lands within the UGB are not necessary to satisfy the industrial needs of the region and agree to prepare a single coordinated Economic Opportunities Analysis for the central Tillamook County region in accordance with the OAR 660-009-0030 and redesignate lands in a mutually agreed proportion for the purposes of future City rezoning considerations.

3. In addition to the requirements of the City Zoning Ordinance, the following requirements and procedures shall apply to McCormick Loop and Schild Roads.

A. It shall be the policy of the County and City jointly to work with the developer or developers for the necessary improvement of McCormick Loop Road, and Schild Road from Highway 6 south to ~~Third the UGB Street~~, at such time as the ~~property properties zoned light industrial~~ west of McCormick Loop and Schild Roads ~~are is~~ actually developed ~~for that use~~ and the expected increased traffic use or actual increased traffic use is such that said roads should be improved. The design of such improvement shall be based on the expected increased traffic as a result of the development or developments. Responsibility for the costs of the improvements shall be determined at the time the improvement is made.

Section 12: Comprehensive Plan and Implementation Measure Review and Amendment

~~The City Comprehensive Plan and the Zoning Ordinance, Subdivision and other implementation ordinances or measures shall be subject to continuing review and shall take into consideration:~~

~~1. The Oregon Revised Statutes;~~

~~2. Oregon case law;~~

~~3. Oregon Statewide Planning Goals;~~

~~4. Requirements of the City of Tillamook; and~~

5. Requirements of residents of the City of Tillamook Urban Growth Area

Section 13: Amendments to the Urban Growth Boundary and/or Management Agreement

1. Purpose

The purpose of revision to the Urban Growth Boundary and/or Management Agreement is to accommodate public necessity, convenience and general welfare and to provide for flexibility ~~for individuals~~ within the planning process ~~and~~ in response to individual land use changes as a result of changed public needs, and the rate of development ~~and~~ in order to carry out the statewide planning goals.

2. Review Process - Individual Request - (Quasi-judicial)

~~This Urban Growth Boundary~~The revision process for the Urban Growth Boundary and/or Management Agreement is a review procedure, which shall result in a decision by the City Planning Commission, the City Council and the Board of County Commissioners on a proposed Urban Growth Boundary and/or Agreement revision submitted by the individual property owner.

A. An application for a revision of the Urban Growth Boundary and/or Agreement may be initiated by the owner or group of owners of the subject property or their authorized representative.

1. All applications shall be submitted to the City Planning Department and shall be made on a form provided by the Department.
2. The application form and all additional required information shall be accompanied by a filing fee. Such fee shall be an amount agreed upon from time to time by the City and County and adopted by resolution by each governing body. This fee shall be to defray the costs of the review procedures.

B. Within five (5) working days of receipt of a complete application, the City Planning Department shall forward to the County Community Development Department and the State Department of Land Conservation a complete copy of the application, appropriate forms and shall schedule a hearing before the City Planning Commission ~~and City Council~~.

The hearing shall be held no sooner than forty-five (45) days and no later than ninety (90) days after the receipt of the application.

C. Both the City and the County shall prepare a staff report on the proposed Urban Growth Boundary and/or Agreement revision. The County shall submit the report no later than thirty (30) days after the receipt of the application.

D. The City Planning Commission shall conduct a public hearing on the request at the time and place designated on the notice of public hearing. After consideration of all pertinent information and testimony, they shall announce a recommendation at that time ~~or within fifteen (15) days thereof; provided, however, the matter may be continued to a future hearing and recommendation announced at the close of such hearing~~. The recommendation shall be to approve, conditionally approve, or disapprove the request. Said recommendation shall incorporate findings in support of such recommendation and shall be in writing. A copy thereof shall be

mailed to the applicant, the City Council and the Board of Commissioners within fifteen (15) days of the ~~end of the public hearing formal recommendation.~~

E. Within fifteen (15) working days of receipt of the Planning Commission recommendation, the City Council and the Board of Commissioners shall each at their respective public hearing, review the findings and recommendation of the ~~Hearings Officer Planning Commission. Such review shall be on the record only.~~ Each governing body shall either approve or deny the application for a revision of the Urban Growth Boundary and/or Agreement within thirty (30) days after the hearing is conducted.

(1) Denial - If either one of the governing bodies votes to deny the request, the application is denied.

(2) Approval - To approve an application for a revision of the Urban Growth Boundary and/or Agreement, both bodies are required to vote to approve the application.

(3) If ~~the individual Quasi-judicial request for~~ a revision is approved, the City Planning Department shall revise the Agreement and/or Urban Growth Boundary on their comprehensive plan map and issue a copy of the revised ~~map documents~~ to the County and other appropriate agencies.

F. Any Quasi-judicial decision made by either the City Council or by the County Board of Commissioners may be appealed to the State Land Use Board of Appeals, as provided by Oregon Revised Statutes.

G. An appeal will be filed with the jurisdiction which decision is in opposition to the appellant.

3. Review Process - City or County Request - (Legislative)

~~This Urban Growth Boundary~~The revision process for the Urban Growth Boundary and/or this Agreement is a review procedure, which shall result in a negotiated legislative policy decision by the City Council and the Board of County Commissioners to determine whether the Urban Growth Boundary and/or Agreement should be revised.

A. Initiation by the City Council or the Board of County Commissioners - The City Council or the Board of County Commissioners may initiate proceedings for a legislative revision of the Urban Growth Boundary and/or Agreement.

(1) The governing body that initiates the procedure for revision shall first declare by resolution at a public meeting the specific and compelling reasons to hold legislative hearings for a revision of the Urban Growth Boundary and/or Agreement.

(2) Within five (5) working days a copy of that resolution shall be sent to the other governing body, the City Planning Department, County Department of Community Development, and other appropriate agencies and groups in accordance with goals one (1) and two (2) of the statewide Goals and Guidelines.

(3) Upon receipt of the resolution a public hearing, will be scheduled within forty (40) working days with both the Board of County Commissioners and the City Council, for a joint session. The 40 working day schedule will allow either jurisdiction the option of sending the request to their respective planning commissions for their consideration and recommendation.

(4) Staff reports, any relevant testimony and general discussion will be heard at the joint sessions.

(5) At the close of testimony, the City and County shall discuss the application in preparation to vote. At the end of discussion, the body that submitted the request shall vote on the matter. Following the completion of this vote, the second body shall vote on the matter.

(6) This vote will either approve or deny the request for the revision of the Urban Growth Boundary.

(a) Denial -If either one of the governing bodies votes to deny the request, the application is denied.

(b) Approval -To approve an application for a revision of the Urban Growth Boundary and/or Agreement, both bodies are required to vote to approve the application.

(c) If the request for a revision is approved, the City Planning Departments shall revise the Agreement and/or the Urban Growth Boundary on the comprehensive plan map and issue a copy of the revised Agreement and/or map to the County and other jurisdictions and other appropriate agencies.

(7) Each jurisdiction will be subject to their appropriate rules of procedure for public hearings.

~~(8) The chairperson of the Board of County Commissioners will be presiding chairman of this commission the first year; thereafter the chairperson will be decided on by a majority vote of the group from which the chairperson is to be chosen.~~

~~(9) No chairperson will serve more than one consecutive year. Chairpersons will shift each year from one jurisdiction to another.~~

4. Review Criteria

Each application for a revision to the Urban Growth Boundary and/or Management Agreement, either Quasi-judicial or legislative, shall include ~~a map and~~ sufficient information to make a decision based on the following factors:

A. ~~Demonstrated need to accommodate urban population growth requirements consistent~~ Compliance with Oregon Statewide Planning Goals;

B. Compatibility with City Comprehensive Plan and policies regarding the Urban Growth Boundary and the following:

~~1) Need for housing, employment opportunities, and livability;~~

~~C2). Orderly and economic provision for public facilities and services;~~

~~3) D. Maximum efficiency of land uses within and on the fringe of the existing urban area;~~

~~E4). Environmental, energy, economic and social consequences;~~

~~F.5) Retention of agricultural land as defined with Class I being the highest priority for retention and Class IV of the County Comprehensive Plan soil classifications (Class VI of the state goals classifications) the lowest priority and compatibility of the proposed urban uses with nearby agricultural activities;~~

G. Compatibility of the proposed urban uses with nearby agricultural activities; and

H. Compatibility with the policies regarding the Urban Growth Boundary specified in the City and County comprehensive plans.

Section 14: Acknowledgement and Approval

Approvals

Approved by the Tillamook County Board of County Commissioners on this _____ day of _____
201~~109~~, by Ordinance No. _____.

Mark Labhart, County Commissioner

Charles Hurliman, County Commissioner

Tim Josi, County Commissioner

Approved by the City Council for the City of Tillamook City on this _____ day of _____ 201~~109~~,

by Ordinance No. _____.

Mayor

ATTEST:

City Recorder



September 8, 2011

Mr. Paul Wyntergreen, City Manager
City of Tillamook
City Hall
210 Laurel Avenue
Tillamook, Oregon 97141

Valerie Soilihi, Director
Tillamook County Department of Community Development
1510 B Third Street
Tillamook, Oregon 97141

RE: Amendment to City of Tillamook and Tillamook County Urban Growth Management Agreement; Request for Exemption from Section 9 of the Agreement.

Paul and Valerie:

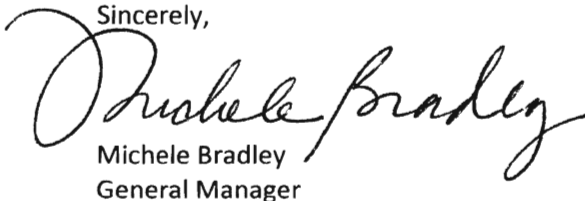
In furtherance of the Port's examination for development of its Highway 101 frontage property, the Port hereby requests the City and County include in its current amendment request of the City of Tillamook and Tillamook County Urban Growth Management Agreement (UGMA), currently scheduled for a Joint Hearing on October 17, 2011, a provision allowing the Port of Tillamook Bay to provide for commercial type uses along this area of Highway 101.

The UGMA, at Section 9 (Limits on Commercial Development), currently imposes a prohibition of commercial type development within a five (5) mile radius of the City of Tillamook. The Port is currently examining all options for development of this area; and this matter would need to be addressed to a satisfactory conclusion if the Port is to be provided with any alternative options for development of this area.

Therefore, the Port requests that certain language be included within Section 9 of the UGMA, amending and thereby exempting the Port of Tillamook Bay from that Section of the UGMA.

Thank you for your consideration.

Sincerely,



Michele Bradley
General Manager



Oregon

John A. Kitzhaber, MD, Governor

Department of Land Conservation and Development

Oregon Coastal Management Program

810 SW Alder Street, Suite B

Newport, OR 97365

North Coast Rep: (541) 574-1095

South Coast Rep: (541) 574-1584

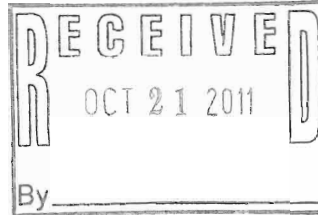
Coastal Shores Specialist: (541) 514-0091

Fax: (541) 574-4514

<http://www.oregon.gov/LCD/OCMP>

October 20, 2011

David Mattison, City Planner
City of Tillamook
210 Laurel Avenue
Tillamook, OR 97141



RE: Proposed City of Tillamook/Tillamook County Urban Growth Management Agreement

Dear David:

Thank you for the opportunity to review the proposed revisions to the Urban Growth Management Agreement (UGMA) between the City of Tillamook and Tillamook County. Based on our discussions, you have requested the department's comments on the request from the Port of Tillamook Bay to delete the agreement's current language limiting the application of commercial zoning within five miles of the Urban Growth Boundary.

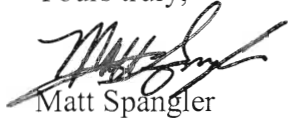
As we discussed, there is no requirement or obligation related to the Statewide Planning Goals that requires such a limitation be included in the agreement. Apparently, this limitation was originally included in the agreement as a matter of local policy. Removing this language would not be contrary to any Statewide Planning goal requirement.

It should be noted, however, that the Goal 14 exception applicable to the Port of Tillamook Bay property authorizes only those industrial and related uses currently allowed in Tillamook County's M-1 zone. Any proposal to authorize additional or different uses on this site, such as commercial uses not currently permitted in the M-1 zone, would require a new Goal 14 exception. Such an exception would need to be adopted by the county as a comprehensive plan amendment and would be subject to the notice and review requirements of the post acknowledgement plan amendment process.

Thank you again for the opportunity to review and comment on this proposal. The department will be happy to provide the city and county any assistance we can in completing the update of the UGMA. Please enter these comments into the record for the November 7 public hearing and subsequent hearings on the matter.

If you have any questions regarding our comments, please contact me by phone at (541) 574-1095 or by e-mail at matt.spangler@state.or.us

Yours truly,

A handwritten signature in black ink, appearing to read "Matt Spangler", with a stylized flourish extending from the end.

Matt Spangler
Regional Representative

Cc: Valerie Soilihi, Tillamook County; Michelle Bradley, Port of Tillamook Bay; DLCD files

**DEPARTMENT OF COMMUNITY DEVELOPMENT**
*BUILDING, PLANNING & ON-SITE SANITATION SECTIONS*1510-B Third Street
Tillamook, Oregon 97141*Land of Cheese, Trees and Ocean Breeze*Building (503)842-3407
Planning (503)842-3408
On-Site Sanitation (503)842-3409
FAX (503)842-1819
Toll Free 1 (800)488-8280**OA-11-03****AMENDING THE CITY OF TILLAMOOK AND TILLAMOOK COUNTY
URBAN GROWTH MANAGEMENT AGREEMENT****STAFF REPORT DATE:** November 2, 2011**JOINT CITY COUNCIL/BOARD OF COUNTY COMMISSIONERS****HEARING DATE:** November 7, 2011**PREPARED BY:** Valerie Soilihi, AICP, Community Development Director

Requested action: Approval of proposed amendments to the *City of Tillamook and Tillamook County Urban Growth Management Agreement (UGMA)*, enacted on or about December 18, 2002, under OA-02-07 which amended Tillamook County Comprehensive Plan Ordinance No. 32. The proposed revisions to the UGMA are intended to recognize acknowledged Goal 11 (Public Facilities) and Goal 14 (Urbanization) exceptions adopted by Tillamook County through OA-02-12B, authorizing extension of sewer service to the Port of Tillamook Bay property and the Tillamook Creamery property. Other revisions are also proposed to more accurately reflect current intergovernmental coordination and policies within the urban growth area.

Initiated by: City of Tillamook and Tillamook County

Background: Pursuant to Goal 2, Land Use Planning, the City and County are required to have coordinated and consistent comprehensive plans establishing an Urban Growth Boundary (UGB) and addressing development of the Urban Growth Area (UGA), the area lying between the City's corporate boundary and the UGB. There is a joint Urban Growth Management Agreement (UGMA) between the County and City intended to provide for the orderly transition from rural to urban land uses within the City's UGA. The City coordinated with the County to revise the existing UGMA to incorporate previous comprehensive plan amendments and to better meet current growth management needs and strategies within the UGA.

The city of Tillamook has prepared a staff report on this matter, recommending City Council and Board of Commissioners approval of the requested UGMA amendments as shown in Exhibit A. Applicable state statutes and administrative rules pertinent to intergovernmental agreements and coordination for management of urban growth areas are contained in the city staff report.

Procedures for UGMA revision: Section 3: Terms of this Agreement, specifies that the UGMA may be amended at any time by mutual consent of both parties, after public hearing by the City and the County.

Proposed UGMA amendments:

City and County staff coordinated to draft proposed revisions to the UGMA as shown in the attachments. Two alternatives are provided for review and consideration:

- 1) Exhibit A includes revisions described in the City staff report;

2) Exhibit B includes revisions proposed by County staff, most importantly, elimination of subsection 3, Section 4: Land Use Regulatory Procedures; and elimination of the proposed inclusion of UGMA amendments under Section 12, Amendments to the Urban Growth Boundary. County staff recommends that Section 12 be applicable solely to amendments of the Urban Growth Boundary, which is a complex process subject to statutory provisions. The current procedures for amending the UGMA, included in Section 3: Terms of this Agreement, provide an adequate process for revising an intergovernmental agreement, without the need for an unduly cumbersome process.

Policy question: As discussed in the City staff report, the Port of Tillamook Bay submitted a letter dated September 8, 2011, requesting an exemption of port property from Section 9: Limits on Commercial Development. There are no state statutes or administrative rules related to the restriction commercial zoning within five miles of the Urban Growth Boundary; nor does the County comprehensive plan include policies limiting commercial zoning as described in Section 9 of the UGMA. The question of whether POTB property should be excluded from this commercial zoning restriction is a matter of local policy.

EXHIBITS:

Exhibit A: *UGMA amendments, version 1*

Exhibit B: *UGMA amendments, version 2*

CITY OF TILLAMOOK AND TILLAMOOK COUNTY

URBAN GROWTH MANAGEMENT AGREEMENT

ORDINANCE NUMBER 1043

WHEREAS, the City of Tillamook City, Oregon, hereinafter referred to as **the City**, and Tillamook County, Oregon, hereinafter referred to as **the County**, are authorized under the provisions of Oregon Revised Statutes Chapter 190.030 to enter into intergovernmental agreements for the performance of any or all functions that a party to the agreement has authority to perform; and

WHEREAS, Oregon Revised Statutes Chapters 197.175, 197.190, 197.250, 197.275 and 197.285 and Oregon Administrative Rule 660-03-010 require counties and cities to prepare and adopt comprehensive plans consistent with statewide planning goals, and to enact ordinances or regulations to implement the comprehensive plans; and

WHEREAS, Statewide Planning Goal Number 14 requires that establishment and change of urban growth boundaries shall be a cooperative process between the city and county that surrounds it; and

WHEREAS, the City and County recognize the need for coordination and cooperation in the management of growth in and around the Tillamook Urban Area; and

WHEREAS, this agreement establishes a process for maintaining current and ongoing planning efforts, essential to assure the citizens of the City and County that growth occurs in an orderly and efficient manner; and

WHEREAS, this requires powers and procedures to be put in place by which a plan for the management of the unincorporated area but within the Urban Growth Boundary can be implemented and by which urban growth can be modified; now, therefore,

BE IT AGREED, that the City and the County do hereby enter into this agreement, which shall provide the basis for future intergovernmental planning and regulatory action, and which may be modified as new governmental and procedural modifications warrant.

Section 1: Definitions

Terms contained herein and not defined within this agreement shall be construed as defined within ~~the Statewide Planning Goals, the City Comprehensive Plan, and the Subdivision City Zoning Ordinance or the County Ordinance for the City.~~

Party: The applicant, or any person who appears orally or in writing at a public hearing conducted pursuant to the provisions of this agreement, or the City, or the County.

Urban Area: Those lands, which lie within the designated Urban Growth Boundary, either within, or without outside the City.

Urban Growth Area: That portion of the Urban Area, which is outside of the incorporated limits of the City ~~but inside the Urban Growth Boundary.~~

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Urban Growth Boundary: The line drawn around the Urban Area which separates rural from urbanizable land, as identified within the Comprehensive Plan for the City.

Urbanizable Land: Urbanizable lands are those lands within the Urban Growth Boundary which are identified and (1) determined to be necessary and suitable for future urban ~~are a development~~; and (2) can be served by public facilities and services; ~~(3) are needed for the expansion of an urban area.~~

Section 2: Intent of Agreement

1. The City and the County do hereby agree to establish a procedure for the implementation of the Urban Growth Management Agreement through use of land use regulation procedures within the Urban Growth Area. The Comprehensive Plan for the City, hereby referred to as the Plan, shall serve as the plan for Urban Growth Area. ~~City Zoning regulations and Zoning Districts shall apply to all of the area within the City Urban Growth Area and Urban Growth Boundary.~~ All public and private sector land use actions within the Urban Area shall be reviewed for consistency with the ~~City Comprehensive Plan, City zoning,~~ and the provisions of this agreement, as applicable.

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2. The provisions of this agreement, as amended, shall establish the procedure for review and action on comprehensive plan amendments, implementing ordinances, land use actions, public improvement projects and other related matters.

3. The adopted Urban Growth Boundary shall define the geographical limits of urbanization.

4. The City and the County shall encourage urbanization to occur in an efficient manner, resulting in a compact and orderly development of the urban area meeting the long-term social, economic, ~~open space,~~ and environmental health needs of the residents of the ~~Urban Area regardless of political boundaries City.~~ Urbanization within the Urban Growth Area shall be managed and regulated in accordance with the provisions of Section 4.

5. The very nature of planning requires continual refinement of various elements of the planning process. This includes the preparation of implementing ordinances, and ~~the refinement of~~ this Urban Growth Management Agreement. As the plan is implemented, the City and County will work together in a coordinated effort to achieve the goals of these ~~implementing ordinances documents.~~

Section 3: Terms of this Agreement

This agreement becomes effective as of ~~July November 1XXXXX, 2009 2011.~~ This agreement shall be reviewed and may be amended at the time established for review of the Plan, or at any other time by mutual consent of both parties, after public hearing by the City and the County.

Any modifications in this agreement shall be consistent with the ~~City Comprehensive Plan and Section 12 of this agreement.~~

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Section 4: Land Use Regulatory Procedures

The City and County recognize that those unincorporated lands, which are within the Urban Growth Area, could ultimately become part of the City and, until such event occurs, will impact directly upon the existence and the operation of the City. It is the intent of the City and County, therefore, to administer a mutually beneficial

policy relating to land use regulation within said unincorporated lands until such time as these lands become urbanized and/or annexed.

The County hereby recognizes the Planning Commission for the City as the official planning commission for purposes of administering the land use provisions of this agreement within the Urban Area.

Also in line with the policy, the City shall serve as the lead agency for all development requests within the Urban Area, and the following procedure shall be adopted:

1. All land use applications for development shall be submitted to the City Planning Department and shall be on a form or forms provided by ~~the that~~ Department. The application and all additional required information shall be accompanied by the appropriate ~~City~~ filing fee ~~determined by the City~~.
2. Building Permit fees ~~shall may~~ be shared between the City and County in such a manner as provided for under separate administrative agreement, incorporated herein by this reference. Such policy may be amended from time to time upon mutual consent of the City and County.

All such applications shall be subsequently reviewed as provided for in the City's Zoning Ordinance ~~No. 979, as amended,~~ and Subdivision Ordinance ~~No. 910 as amended.~~

~~3. Notwithstanding Subsection 1 hereinabove, any application for development within a designated estuarine planning area shall conform with the provisions of Section 3.120 of the County Land Use Ordinance Number 33 and Section 21 of the City Zoning Ordinance Number 979.~~

~~The Tillamook County Department of Community Development, shall be responsible for the administration of responses on all State and Federal permits involving regulated activities.~~

~~The City of Tillamook shall be responsible for the administration of all local permits. Local permits shall not be issued before receiving a recommendation by the Tillamook County Department of Community Development.~~

~~All non-administrative decisions shall be made in accordance with the applicable provisions of this agreement with the Tillamook County Department of Community Development providing the staff function.~~

~~43.~~ For any land action, described in ~~5~~Section (6) below, within the Urban Growth Area that requires adoption by a governing body, the recommendation of the City Planning Commission shall be forwarded to the ~~Board of Commissioners for the County~~ appropriate governing body for final approval. Within fifteen (15) working days from the date of receipt at the recommendation, the County-appropriate governing body shall schedule a hearing to review the findings and recommendation of the City Planning Commission.

The County-appropriate governing body shall conduct a public hearing on the record of the City Planning Commission hearing. The scope of ~~the County that~~ hearing shall be limited to the record made before the City Planning Commission. If the County-governing body determines that new testimony shall be taken, it shall refer the matter back to the City Planning Commission. The City Planning Commission shall conduct a public hearing on any additional testimony or evidence, which may be submitted. The City Planning Commission shall report its recommendations back to the County-appropriate governing body. The decision rendered by ~~the County that body~~ shall sustain or reverse the recommendation of the City Planning Commission and shall be in

writing. The ~~County shall announce its~~ decision shall be announced at that time or within thirty-five days thereof; provided however, the matter may be continued to a future hearing and the decision announced at the close of such hearing. The final ~~decision of the County~~ shall be mailed to the applicant and the other governing body within five days from the date of decision.

~~54.~~ A decision by the City for any land use action within the Urban Growth Area that does not require final approval by the County may be appealed to the City Council by filing written notice with the City Planning Department within ten (10) working days of the date of decision by the City. Upon receipt of a request for appeal, the City shall set a date for public hearing not less than ten (10) days from receipt of appeal before the City Council. The City Council shall conduct a Public hearing on the appeal at the time and place designated on the notice of review. Such public hearings shall be conducted in accordance with the rules of procedure adopted by resolution by the respective bodies. The appellant shall appear at said hearing and offer justification of the appeal. If the appellant fails to do so, the appeal shall be denied. The City Council, at the conclusion of the public hearing, or within fifteen (15) days thereof, shall render a decision upon the appeal.

The review of a decision of the City shall be confined to the record of the proceedings before the hearing body and shall include:

(1) All materials, pleadings, memoranda, stipulations, and motions submitted by any party to the proceeding and received or considered by the hearing body; and

(2) All material submitted by the Planning staff with respect to the application; and

(3) The minutes of the hearing before the hearing body. A verbatim transcript shall be prepared upon written request and payment of cost thereof by any party; and

(4) The findings and action of the hearing body and the notice of appeal.

Oral argument by parties or their legal representatives shall be limited to the grounds and issues specified in any written statements submitted. Argument shall be limited to the facts as presented before the City. No additional factual information shall be received at the appeal hearing.

The County may amend, rescind, or affirm the appealed decision, or remand the matter back to the City for further reconsideration and decision.

(5) For any land use action within the City, in accordance with the procedures contained within the City Zoning Ordinance shall apply.

~~(6)5.~~ Final approval for any land use action within the Urban Growth Area shall be as follows:

Action
Plan Amendment
Zone Change
Subdivision/Planned Unit Development
~~Major Partition~~
~~Minor Partition~~ *
Conditional Use Permit *
Site Plan Review *
Variance *
Building Permits and Associated Local Permits

Final Approval
Board of Commissioners
~~Board of Commissioners City Council~~
~~Board of Commissioners City Planning Commission~~
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Section 5: Annexations

1. The City may initiate the land annexation process upon action by the legislative body of the City, on its own motion, or after having received a request for annexation, in the form of a petition to the legislative body of the City by owners of real property in the territory to be annexed, when affirmative findings are made in relation to the following:

- A. The land is contiguous with the city limits and within the Urban Growth Boundary.
- B. The development of the property is suitable for the extension of utilities and roads to the surrounding area.
- C. The City is capable of providing and maintaining its full range of urban services to the property without negatively impacting the City's ability to adequately serve all areas within the existing City limits.
- D. The proposal is in compliance with the Comprehensive plans of the City ~~and the County~~.
- E. Sanitary sewer shall be extended to all annexation areas, and sewer plant capacity and sources of funding shall be available at the time of annexation.

2. Requests for annexation to the City for areas outside the Urban Growth Boundary shall be considered as a request for an amendment to the Urban Growth Boundary and shall be subject to the approval of the City and County as an amendment pursuant to Section 13 herein.

3. Requests for annexation shall be handled in conformance with the provisions of Oregon Revised Statutes Chapter 222.

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Section 6: Urban Services

The City and the Fairview Water District are hereby recognized as the providers of urban water and sewer services within the Urban Area. ~~The City sewer is recognized as the provider of urban sewer services within the Urban Area.~~ To this end the following shall prevail:

1. Extension of water and/or sewer services shall be required when they are consistent with the policies and proposals of the comprehensive plan and with any adopted functional plans for water and/or sewer, which are consistent with the ~~City Comprehensive~~ plan.

2. Sewer main extensions shall be accomplished in a logical manner, taking into consideration the following factors:

A. serving properties nearest to the City Limits first, after applying geographic limitation and the availability of other public facilities.

B. financing of the facilities through an equitable manner those benefited properties.

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3. All City services shall be provided and maintained to City Standards and under the supervision of the City,

unless some other arrangement acceptable to the City has been made for the maintenance and supervision of services.

4. Provision of urban services shall occur in areas beyond the Urban Growth Boundary only 1) after a determination by affected agencies that a "danger to public health exists " as defined by Oregon Revised Statutes Chapter 431.705 (5) or 2) a moratorium to construct new and repair septic systems has been declared by the Environmental Quality Commission as mandated by Oregon Revised Statutes, Chapter 454.685, exceptor 3) if the properties to be served have been identified in accord with Tillamook

County Goal 11 and 14 exceptions in County OA-02-12B, Intervening non-urban properties not located in such areas may not utilize such sewer line extensions

5. The City and the County shall coordinate the preparation and maintenance of utility extension plans. These plans shall provide a basis for the extension of services within the Urban Area as mandated by Oregon Revised Statutes, Chapter 195.065.

6. Approval of on-site sewage disposal permits shall be in conformance with the State Department of Environmental Quality On-Site Sewage Disposal Rules, Chapter 340, Divisions 71 and 73. Permits to construct septic systems shall be issued by the County.

Section 7: Special Districts

Before the County shall create any special districts for the provision of urban services, the County shall first determine the ability of a preferred provider to provide such services. Said provider shall submit to the County an analysis of its abilities to provide the service desired. The County shall review such an analysis and shall incorporate its findings into the decision as to whether or not to create a new district. No district shall be formed unless it is found by the County that the service desired cannot be feasibly provided by any preferred provider.

Section 8: Public Works Construction Standards

1. Public-works construction standards, as adopted by the City, shall be applied within the Urban Growth Area by the County, excepting the existing subdivision known as Brookfield Meadows and Colonial Estates, Phases I and II, in which City Public Works Construction Standards shall be applied by the City. These standards shall include, but not be limited to, streets, curbs and sidewalks, water, sewer and storm drainage.

2. No septic system shall be permitted within the Urban Growth Area except as provided for in this section. Septic systems may be permitted for single-family and multi-family residential developments, and commercial development when these developments meet the requirements of the Oregon Department of Environmental Quality On-Site Sewage Disposal Rules, Chapter 340, Divisions 71 and 73. As a sanitary sewer system is extended to an area, in accordance with Section 7-6 of this Agreement, all development structures discharging sewage wastes to a septic system shall be required to connect to the sanitary sewer system upon failure of the septic system and/or determination by County Sanitarian. Such sanitary sewer services shall be extended only to those areas, which are annexed, except when the City Council/Administrative Staff determines it to be in the City's best interest to allow service connections outside of the City's limits. When this is the case, a consent to annex form must be presented to the City as a hookup requirement.

Section 9: Limits on Commercial Development

New Commercial zoning shall not be approved for areas outside of the Urban Growth Boundary but within five

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miles of the City unless findings demonstrate that:

1. Areas within the existing Urban Growth Boundary cannot reasonably accommodate the use;
2. An area cannot reasonably be added to the existing Urban Growth Boundary that would accommodate the use; and
3. It is consistent with applicable requirements of the County's Comprehensive Plan and implementing ordinances.

The City shall be given the opportunity to review and comment on any application for new commercial zoning within five miles of the Urban Growth Boundary, but not within any other Urban Growth Boundary.

Section 10: Phasing of Development

In order to ensure that development in the Urban Area is timely, orderly and efficient, the City and County shall recognize the following priority lists in their review of development proposals. In all three cases, consideration shall be given to the factors listed in the City Comprehensive Plan.

1. Land currently within the City limits. This land has the highest priority ranking because it is efficiently serviced, and its owners are paying property taxes within the City for the maintenance of City services.
2. Platted land within the Urban Growth Area.
3. Unplatted land within the Urban Growth Area.

In all cases, the City, County and all developers shall assure that development will not over-burden the capacity of public facilities or the carrying capacity of the environment.

Section 11: Special Provisions for Specific Areas and Problems

1.

~~In addition to the requirements of the City Zoning Ordinance, the following requirements and procedures shall apply in the North Main Commercial Area north of Dougherty Slough to the Wilson River.~~

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~~A. Each site specific development plan shall recognize and provide for any potential adverse flooding effects on surrounding properties in the County.~~

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~~B. Each site specific development plan shall be reviewed with the purpose to:~~

~~(1) Insure that adverse flooding effects to surrounding properties from development shall be prevented;~~

~~(2) Insure understanding by the developer of possible impacts of adjacent accepted farming practices as specified in subsection 13 of this section and insure establishment of appropriate safeguards to minimize such impacts.~~

~~C. If the Planning Commission is not satisfied with the conclusions, in the developer's engineering report on flood hazard of a proposed site specific development plan, the City may engage, at the developer's expense, an independent registered engineer to review proposals and reports submitted by the developers and make recommendations on the development plan's flood hazard impacts. A final decision shall then be made on~~

~~approval or disapproval of the plan, taking into account such recommendations.~~

2. For agricultural and farming practices surrounding and within the Urban Growth Boundary, including the City, the following policies shall be recognized:

A. It shall be the policy of the City and the County to protect agricultural operations from potential conflicts arising from Highway Commercial activities. Accepted agricultural practices, adjacent to or within the City may create noise, dust, odors or other such inconveniences for the owners or users of the commercials properties. This includes but is not limited to, the spreading of liquid manure on fields in the area when frequent strong winds are likely to carry the resultant odor into areas designated for non-farm development. However, the City does not consider it the agricultural operator's responsibility to modify accepted practices to accommodate Highway Commercial areas. The owners of the Highway Commercial property shall not allow activities on their properties which create management difficulties, fire hazards or increased costs for adjacent agricultural operations, and shall not hold agricultural operators or the City, or the County, responsible for noise, dust, odors or other such inconveniences resulting from those agricultural practices that are not more offensive than what is customarily required to maintain profitable farm operation.

B. The County shall not allow the placement of new agricultural structures closer than 30 feet from a property line, which is also the City limits. This provision shall not apply to the replacement of an existing structure with a new structure.

32. Recognizing the volume of industrial lands identified in accord with Tillamook County Goal 11 and 14 exceptions in County OA-02-12B, the City and County hereby find that the quantity of Light Industrial lands within the UGB are not necessary to satisfy the industrial needs of the region and agree to prepare a single coordinated Economic Opportunities Analysis for the central Tillamook County region in accordance with the OAR 660-009-0030 and redesignate lands in a mutually agreed proportion for the purposes of future City rezoning considerations.

3. In addition to the requirements of the City Zoning Ordinance, the following requirements and procedures shall apply to McCormick Loop and Schild Roads.

A. It shall be the policy of the County and City jointly to work with the developer or developers for the necessary improvement of McCormick Loop Road, and Schild Road from Highway 6 south to Third the UGB Street, at such time as the property properties zoned light industrial west of McCormick Loop and Schild Roads are actually developed for that use and the expected increased traffic use or actual increased traffic use is such that said roads should be improved. The design of such improvement shall be based on the expected increased traffic as a result of the development or developments. Responsibility for the costs of the improvements shall be determined at the time the improvement is made.

Section 12: Comprehensive Plan and Implementation Measure Review and Amendment

~~The City Comprehensive Plan and the Zoning Ordinance, Subdivision and other implementation ordinances or measures shall be subject to continuing review and shall take into consideration:~~

~~1. The Oregon Revised Statutes;~~

~~2. Oregon case law;~~

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~~3. Oregon Statewide Planning Goals;~~

~~4. Requirements of the City of Tillamook; and~~

~~5. Requirements of residents of the City of Tillamook Urban Growth Area.~~

Section 13: Amendments to the Urban Growth Boundary and/or Management Agreement

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1. Purpose

The purpose of revision to the Urban Growth Boundary ~~and/or Management Agreement~~ is to accommodate public necessity, convenience and general welfare and to provide for flexibility for individuals within the planning process ~~and~~ in response to individual land use changes as a result of changed public needs, and the rate of development ~~and~~ in order to carry out the statewide planning goals.

2. Review Process - Individual Request - (Quasi-judicial)

~~This Urban Growth Boundary~~The revision process for the Urban Growth Boundary and/or Management Agreement is a review procedure, which shall result in a decision by the City Planning Commission, the City Council and the Board of County Commissioners on a proposed Urban Growth Boundary ~~and/or Agreement~~ revision submitted by the individual property owner.

A. An application for a revision of the Urban Growth Boundary ~~and/or Agreement~~ may be initiated by the owner or group of owners of the subject property or their authorized representative.

1. All applications shall be submitted to the City Planning Department and shall be made on a form provided by the Department.

2. The application form and all additional required information shall be accompanied by a filing fee. Such fee shall be an amount agreed upon from time to time by the City and County and adopted by resolution by each governing body. This fee shall be to defray the costs of the review procedures.

B. Within five (5) working days of receipt of a complete application, the City Planning Department shall forward to the County Community Development Department and the State Department of Land Conservation a complete copy of the application, appropriate forms and shall schedule a hearing before the City Planning Commission ~~and City Council~~.

The hearing shall be held no sooner than forty-five (45) days and no later than ninety (90) days after the receipt of the application.

C. Both the City and the County shall prepare a staff report on the proposed Urban Growth ~~Boundary and/or Agreement~~ revision. The County shall submit the report no later than thirty (30) days after the receipt of the application.

D. The City Planning Commission shall conduct a public hearing on the request at the time and place designated on the notice of public hearing. After consideration of all pertinent information and testimony,

they shall announce a recommendation at that time ~~or within fifteen (15) days thereof; provided, however, the matter may be continued to a future hearing and recommendation announced at the close of such hearing.~~ The recommendation shall be to approve, conditionally approve, or disapprove the request. Said recommendation shall incorporate findings in support of such recommendation and shall be in writing. A copy thereof shall be mailed to the applicant, the City Council and the Board of Commissioners within fifteen (15) days of the ~~end of the public hearing formal recommendation.~~

E. Within fifteen (15) working days of receipt of the Planning Commission recommendation, the City Council and the Board of Commissioners shall each, at their respective public hearing, review the findings and recommendation of the ~~Hearings Officer Planning Commission. Such review shall be on the record only.~~ Each governing body shall either approve or deny the application for a revision of the Urban Growth Boundary ~~and/or Agreement~~ within thirty (30) days after the hearing is conducted.

(1) Denial - If either one of the governing bodies votes to deny the request, the application is denied.

(2) Approval - To approve an application for a revision of the Urban Growth Boundary ~~and/or Agreement~~, both bodies are required to vote to approve the application.

(3) If ~~the individual Quasi-judicial request for~~ a revision is approved, the City Planning Department shall revise the ~~Agreement and/or~~ Urban Growth Boundary on their comprehensive plan map and issue a copy of the revised map and associated map documents to the County and other appropriate agencies.

F. Any Quasi-judicial decision made by either the City Council or by the County Board of Commissioners may be appealed to the State Land Use Board of Appeals, as provided by Oregon Revised Statutes.

G. An appeal will be filed with the jurisdiction which decision is in opposition to the appellant.

3. Review Process - City or County Request - (Legislative)

~~This Urban Growth Boundary~~ The revision process for the Urban Growth Boundary and/or this Agreement is a review procedure, which shall result in a negotiated legislative policy decision by the City Council and the Board of County Commissioners to determine whether the Urban Growth Boundary ~~and/or Agreement~~ should be revised.

A. Initiation by the City Council or the Board of County Commissioners - The City Council or the Board of County Commissioners may initiate proceedings for a legislative revision of the Urban Growth Boundary ~~and/or Agreement~~.

(1) The governing body that initiates the procedure for revision shall first declare by resolution at a public meeting the specific and compelling reasons to hold legislative hearings for a revision of the Urban Growth Boundary ~~and/or Agreement~~.

(2) Within five (5) working days a copy of that resolution shall be sent to the other governing body, the City Planning Department, County Department of Community Development, and other appropriate agencies and groups in accordance with goals one (1) and two (2) of the statewide Goals and Guidelines.

(3) Upon receipt of the resolution a public hearing, will be scheduled within forty (40) working days with both the Board of County Commissioners and the City Council, for a joint session. The 40 working

day schedule will allow either jurisdiction the option of sending the request to their respective planning commissions for their consideration and recommendation.

(4) Staff reports, any relevant testimony and general discussion will be heard at the joint sessions.

(5) At the close of testimony, the City and County shall discuss the application in preparation to vote. At the end of discussion, the body that submitted the request shall vote on the matter. Following the completion of this vote, the second body shall vote on the matter.

(6) This vote will either approve or deny the request for the revision of the Urban Growth Boundary.

(a) Denial -If either one of the governing bodies votes to deny the request, the application is denied.

(b) Approval -To approve an application for a revision of the Urban Growth Boundary and/or Agreement, both bodies are required to vote to approve the application.

(c) If the request for a revision is approved, the City Planning Departments shall revise the Agreement and/or the Urban Growth Boundary on the comprehensive plan map and issue a copy of the revised Agreement and/or map to the County and other jurisdictions and other appropriate agencies.

(7) Each jurisdiction will be subject to their appropriate rules of procedure for public hearings.

~~(8) The chairperson of the Board of County Commissioners will be presiding chairman of this commission the first year; hereafter the chairperson will be decided on by a majority vote of the group from which the chairperson is to be chosen.~~

~~(9) No chairperson will serve more than one consecutive year. Chairpersons will shift each year from one jurisdiction to another.~~

4. Review Criteria

Each application for a revision to the Urban Growth Boundary and/or Management Agreement, either Quasi-judicial or legislative, shall include a map and sufficient information to make a decision based on the following factors:

A. ~~Demonstrated need to accommodate urban population growth requirements consistent~~Compliance with Oregon Statewide Planning Goals;

B. Compatibility with City Comprehensive Plan and policies regarding the Urban Growth Boundary and the following:

1) Need for housing, employment opportunities, and livability;

C2). Orderly and economic provision for public facilities and services;

3) D. Maximum efficiency of land uses within and on the fringe of the existing urban area;

E4). Environmental, energy, economic and social consequences;

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~~F.5) Retention of agricultural land as defined with Class I being the highest priority for retention and Class IV of the County Comprehensive Plan soil classifications (Class VI of the state goals classifications) the lowest priority and compatibility of the proposed urban uses with nearby agricultural activities;~~

~~G. Compatibility of the proposed urban uses with nearby agricultural activities; and~~

~~H. Compatibility with the policies regarding the Urban Growth Boundary specified in the City and County comprehensive plans.~~

Section 14: Acknowledgement and Approval

Approvals

Approved by the Tillamook County Board of County Commissioners on this ____ day of _____
201109, by Ordinance No. _____.

Mark Labhart, County Commissioner

Charles Hurliman, County Commissioner

Tim Josi, County Commissioner

Approved by the City Council for the City of Tillamook City on this ____ day of _____
201109, by Ordinance No. _____.

Mayor

ATTEST:

City Recorder

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**SPECIAL TILLAMOOK CITY COUNCIL MEETING
SATURDAY, OCTOBER 22, 2011
CITY HALL, 210 LAUREL AVENUE**

CALL TO ORDER

Mayor Weber called the special City Council meeting to order at 9:00 A.M.

ROLL CALL:

Those present for roll call:

Mayor Suzanne Weber
Councilor Joe Martin
Councilor Matt Harris
Councilor Cheryl Davy
Councilor Steven Forster
Councilor John Sandusky

Absent:

Councilor Doug Henson

Staff Present:

Paul Wyntergreen, City Manager
Bernadette Sorensen, City Recorder

AGENDA:

The posted agenda for the meeting of October 22, 2011 is attached and by this reference is made a part of the record.

EXECUTIVE SESSION: **ORS 192.660 (2) (a)**

Mayor Weber announced the convening of Executive Session according to ORS 192.660 (2)(a) Employment of Public Officers, Employees, staff member or agent at 9:05 A.M.

Purpose of the meeting was to interview four of the five candidates selected from the list of applicants for the position of City Recorder/Treasurer/Human Resources.

REGULAR SESSION:

Mayor Weber announced the return to regular session at 1:15 P.M.

There being no discussion the meeting was adjourned by Mayor Weber at 1:20 P.M.

APPROVED:

Mayor

ATTEST:

City Recorder

**SPECIAL TILLAMOOK CITY COUNCIL MEETING
MONDAY, OCTOBER 24, 2011
CITY HALL, 210 LAUREL AVENUE**

CALL TO ORDER

Mayor Weber called the special City Council meeting to order at 9:00 A.M.

ROLL CALL:

Those present for roll call:

Mayor Suzanne Weber
Councilor Joe Martin
Councilor Matt Harris
Councilor Cheryl Davy
Councilor Steven Forster
Councilor John Sandusky

Absent:

Councilor Doug Henson

Staff Present:

Paul Wyntergreen, City Manager
Bernadette Sorensen, City Recorder

AGENDA:

The posted agenda for the meeting of October 24, 2011 is attached and by this reference is made a part of the record.

EXECUTIVE SESSION:

ORS 192.660 (2) (a)

Mayor Weber announced the convening of Executive Session according to ORS 192.660 (2)(a) Employment of Public Officers, Employees, staff member or agent at 9:05 A.M.

Purpose of the meeting was to interview the last candidate selected from the list of applicants for the position of City Recorder/Treasurer/Human Resources.

Councilor Sandusky asked to be excused due to his work schedule at 9:45 A.M.

REGULAR SESSION:

Mayor Weber announced the return to regular session at 9:55 A.M.

Councilor Harris moved to offer the job of City Recorder/Treasurer/Human Resources to Abigail Donowho contingent upon her passing a background investigation, including an authorization to release information for disclosure of records, including financial history, criminal history or arrest records, and motor vehicle records, and that within three (3) years of appointment she is to obtain her Oregon Association of Municipal Recorders (OAMR) certification. If she cannot accept the position the City will keep the candidates list open. Councilor Forster seconded the motion. There was no discussion. Motion carried unanimously by Council present.

**Special City Council Meeting
October 24, 2011**

There being no further discussion the meeting was adjourned by **Mayor Weber** at 9:55 A.M.

APPROVED:

Mayor

ATTEST:

City Recorder



STAFF REPORT CITY OF TILLAMOOK

TO: Honorable Mayor and Members of City Council

FROM: Paul Wyntergreen, City Manager

DATE: November 2, 2011

SUBJECT: AD HOC COMMITTEE RECOMMENDATIONS
FOR TRT GRANT AWARDS

ISSUE BEFORE THE COUNCIL:

Council award of grants for Transient Room Tax (TRT) funding which has \$36,000 available.

EXECUTIVE SUMMARY:

- At the September 6th Council meeting, you decided to launch this year's round of TRT grant process by capping the amount available at \$36,000 in order to leave roughly \$10,000 available as a set-aside for the Beautification Committee to apply as a match toward either (or both) the Goodspeed Playground Equipment or entrance sign upgrades as part of tourist facilities.
- Given the lack of codified selection criteria, you also charged the Finance Committee to develop some clear and objective standards for next year's round of applications, recognizing that this year's round will be judged more subjectively. The Finance Committee has set their first meeting to discuss this topic for next Wednesday, November 9th at 2:00 P.M.
- The 2011 grant process was then announced with a deadline posted for early October.
- While the amount available was only \$36,000.00, there were 14 applications received totaling \$84,200.00 (see attached summary spreadsheet – applications packets were sent out previously).
- The Mayor then appointed an Ad Hoc TRT subcommittee to review the applications and makes award recommendations. Their recommendations are indicated on the attached summary spreadsheet.
- The TRT subcommittee began the review process by taking the Chamber proposal off the table because they are already subsidized by a direct TRT dedicated income stream. Then it was determined that the dog park portion of the Blue Heron's proposal will not attract tourists; however, the fireworks portion definitely would.
- These two actions removed \$12,000 from the requests leaving \$72,200.00. Dividing that remainder in half leaves \$36,100.00. Therefore, across the

board half-funding was used as a starting basis for discussion, which then revolved around the three following questions:

Will the proposal likely increase overnight stays?

Will it help to revitalize the downtown?

Will the proposal be viable with half funding?

- The recommended approval amounts were then adjusted from the halfway point based upon their relative merits.
- The Council can now approve the grants as recommended by the TRT subcommittee, modify those recommendations, or table the matter for further review by either the full Council or a designated sub-group.

2011-2012 TRANSIENT ROOM TAX APPLICANTS

TOTAL AMOUNT AVAILABLE \$36,000

Applicant	Contact	Address	City	State	Zip	Amount Requested	Amount Recommended
City of Tillamook	Bernadette Sorensen	210 Laurel Avenue	Tillamook	OR	97141	\$2,500.00	\$1,700.00
Kayak Tillamook County	Marcus Hinz	PO Box 1270	Tillamook	OR	97141	\$5,700.00	\$2,850.00
Tillamook County Pioneer Museum	Gary Albright	2106 Second Street	Tillamook	OR	97141	\$4,000.00	\$2,000.00
Tillamook County Fairgrounds	Andy Neal	4603 East Third Street	Tillamook	OR	97141	\$5,000.00	\$3,500.00
Latimer Quilt & Textile Center	Carol Weber	2105 Wilson River Loop Rd	Tillamook	OR	97141	\$10,000.00	\$4,000.00
Tillamook Area Chamber of Commerce	Justin Aufdermauer	3705 Hwy 101 North	Tillamook	OR	97141	\$5,000.00	\$0.00
Tillamook County Quilt Trail Coalition	Teri Fladstol	PO Box 1165	Tillamook	OR	97141	\$7,500.00	\$3,750.00
Community Arts Project - North Coast Seafood Festival	Jeri White	PO Box 1278	Tillamook	OR	97141	\$5,000.00	\$2,500.00
Monday Musical Club of Tillamook	Marianne Gienger	6415 Westwood Court	Tillamook	OR	97141	\$4,000.00	\$2,000.00
Tillamook Farmers' Market	Mareena Schrom	PO Box 298	Netarts	OR	97143	\$11,500.00	\$5,450.00
Tillamook Estuaries Partnership	Lisa Phipps	PO Box 493	Garibaldi	OR	97118	\$1,000.00	\$1,000.00
Tillamook Air Museum	Mike Oliver	6030 Hangar Rd	Tillamook	OR	97141	\$10,000.00	\$3,000.00
Blue Heron French Cheese Co.	Alex Christopher	2001 Blue Heron Dr	Tillamook	OR	97141	\$10,000.00	\$3,000.00 for fireworks
Bay City Arts Center	Leeauna Perry	PO Box 3124	Bay City	OR	97107	\$3,000.00	\$1,250.00
TOTAL AMOUNT REQUESTED						\$84,200.00	\$36,000.00

Debbi Reeves

From: Paul Wyntergreen <pwyntergreen@tillamookor.gov>
Sent: Wednesday, November 02, 2011 3:57 PM
To: Debbi Reeves
Subject: FW: TRT Criteria
Attachments: Funding Facts.docx

For the packets.

From: Justin Aufdermauer [mailto:justin@gotillamook.com]
Sent: Wednesday, November 02, 2011 3:33 PM
To: pwyntergreen@tillamookor.gov
Subject: TRT Criteria

Dear Paul,

Attached you will find criteria that I have written based off of Ordinance 1196. I write this with the intent to advise the committee to be accurate with funding this year, I have been watching this grant funding for about 6 years and am appalled at the personal opinion, emotions, and political agendas that get mixed up in this very "black and white" process. I would also encourage the committee members to review these criteria and take further time to review and award these funds if need be.

Respectfully Submitted,

Justin Aufdermauer

Key Decision Criteria based on Ordinance 1196:

- Ordinance 1196 increased the TRT funds by 3%. This additional 2% comprises 22.23% of the total TRT Fund. Under section 14(b), 70% of this additional 2% of the TRT Fund must be distributed for “tourism promotion” or to a “tourism-related facility.” Simplifying it, 15.56% of the TRT Fund is restricted for “tourism promotion” or a “tourism-related facility,” or about 1.4% of all rent charged by City operators.

- Definitions:

“Tourism Promotion” means and of the following activities: advertising, publicizing, or distributing information for the purpose of attracting and welcoming tourists; conducting strategic planning and research necessary to stimulate future tourism development, operating tourism promotion agencies; and marketing special events and festivals designed to attract tourists.

“Tourism” means “economic activity resulting from tourists.”

“Tourist” means “a person who, for business, pleasure, recreation, or participation travels from a community in which that person is a resident to a different community that is separate, distinct from, and unrelated to the person’s community of residence and that trip requires the person to travel more than 50 miles from the community of residence; or include an overnight stay.

“Tourism Promotion Agency” includes an incorporated nonprofit organization or governmental unit that is responsible for the tourism promotion of a destination on a year round basis; nonprofit entity that manages tourism-related economic development plans, programs and projects; or a regional or statewide association that represents entities that rely on tourism’ related business for more than 50 percent of their total sales.

“Tourism-related Facility” (defined in Section 14(b)(1) means “real property that has a useful life of 10 or more years and that is used to support tourism and to accommodate tourist activities. It includes a conference center, convention center, and visitor information center.

- Section 1 and 14(b)(1) require the TRT Money the following legal requirements:
 - (1) A tourism-related facility; or
 - (2) And entity involved in “tourism promotion.” To be involved in “Tourism Promotion” the business or program must do one of the following:
 - (i) Advertise, publicize, or distribute information for the purpose of attracting persons either traveling over 50 miles from their residence to Tillamook or staying overnight in Tillamook.

- (ii) Conduct strategic planning and research to stimulate economic activity resulting from persons traveling over 50 miles from their residence to Tillamook or staying overnight in Tillamook.
- (iii) Operate as a Tourism Promotion Agency; or
- (iv) Market special events and festivals designed to attract persons from either traveling over 50 miles from their residence to Tillamook or staying overnight in Tillamook.

Furthermore:

The definition of “tourist” is fundamental to Ordinance 1196. Essentially, the only entities or programs that are eligible to receive TRT Tourist Money are those that advertise, publicize, distribute information, strategically plan and conduct research, or otherwise market for the purpose of attracting persons either traveling over 50 miles from their residence to Tillamook or staying overnight in Tillamook.

The opposite is also true: any program or entity which advertises, publicizes, informs, researches or markets a festival or special event for the purpose of attracting local residents would not satisfy the legal definition of “tourism promotion” because it is not for attracting “tourists,” and is ineligible to receive TRT Tourism Money.

Memo

City of Tillamook
210 Laurel Avenue
Tillamook, OR 97141



To: City Manager Paul Wyntergreen
From: Executive Assistant Debbi Reeves
Date: November 3, 2011
Re: Playground Equipment Quotes

Paul,

I have contacted 4 other playground equipment vendors and requested several comparable quotes with no response from any of the companies as of today. I contacted Big Toys in Olympia Washington, AAA State of Play in Indianapolis, Indiana, Kompan Inc. in Tacoma, Washington and Landscape Structures Inc. in Delano, Minnesota.

Please find attached the 2 quotes on playground equipment I did receive. Thank you.

A handwritten signature in blue ink, which appears to read "Debbi", is located below the main body of the memo.



Northwest Playground Equipment, Inc.

PO Box 2410, Issaquah, WA 98027-0109
Phone (425) 313-9161 FAX (425) 313-9194
Email: sherrie@nwplayground.com

QUOTE

Quote # 10262011SR1

Date: 10/26/2011

To: City of Tillamook
210 Laurel Ave
Tillamook, OR 97141

Contact Name: Debbie Reeves

Email: dreeves@tillamookor.gov

Phone: 503-842-2472 X 3463

Fax: 503-842-3445

Item #	Qty	Description	Price	Total Price
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EQUIPMENT

Playworld Systems, Inc

PFS-1151	1	Apples to Apples Playmaker Sale Structure Use Zone 36' 6" X 47' 10"	\$ 17,922.00	\$ 17,922.00
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**Apples to Apples Sale is Valid Until 12/16/2011

Equipment Subtotal \$ 17,922.00

Freight: \$ 4,266.96

Equipment Total (less tax) \$ 22,188.96

INSTALLATION

1	Installation of Playmaker Structure PFS-1151	\$ 8,661.88	\$ 8,661.88
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Installation Total \$ 8,661.88

Tax: 0.0% \$ -

CC Fee 3.0% \$ -

ORDER TOTAL: \$ 30,850.84

Location Code:

Credit card fee 1 Payment method - Check - 1 Credit Card - 2

All quotes are subject to material and fuel surcharges.

Acceptance of Proposal:

(Please be sure you have read, signed and understand the Terms and Conditions on Page 2 of this Quote)

The items, prices and conditions listed herein are satisfactory and are hereby accepted.

Sherrie Rosling
Sales Assistant

Customer Signature

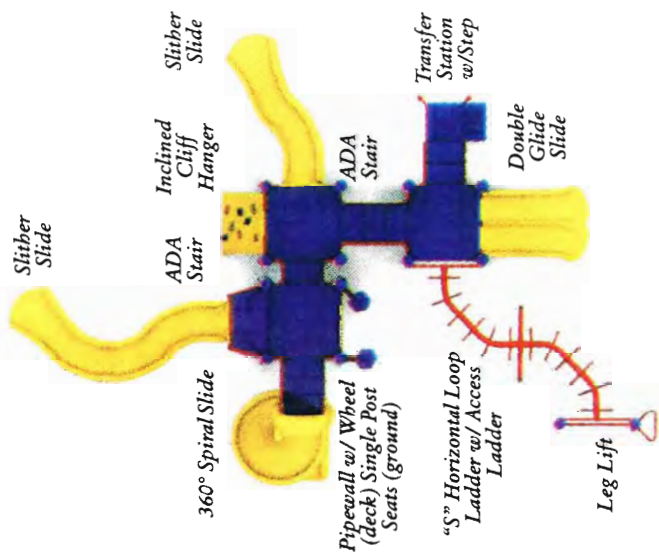
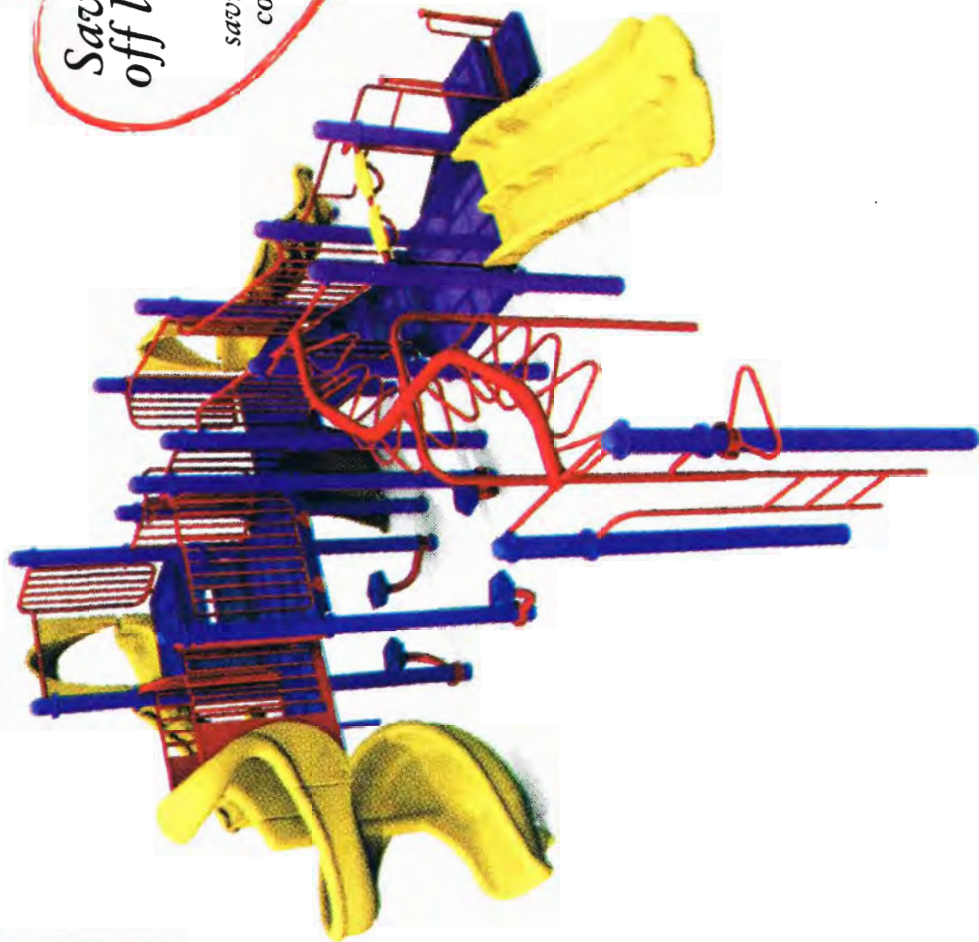
Date

Thank you for considering Northwest Playground Equipment, Inc. for your
Park, Playground, Shelter and Sports Equipment requirements.

Compare at \$19,422

Our Sale Price \$17,922

Save \$9,796
off list price!
A \$1,500
savings over the
competition!



Ages 5 - 12

FS-1151 PLAYMAKERS® LIST PRICE: \$27,718

JSE ZONE: 36'6" x 47'10" (11,13m x 14,58m) PLAY EVENTS: 12 CAPACITY: 39 WEIGHT: 3,956 lbs. (1,794kg) Also available in Challengers®

ARCHITECREATION

2717 Western Ave. # 6008
Seattle, WA 98121

Phone: 206.932.4730
Fax: 206.933.9166

City of Tillamook
Quotation #CC-11-0434

TO:

City of Tillamook
Debbi Reeves
503.842.2472 ext. 3463
dreeves@tillamookor.gov

SHIP TO:

Tillamook, OR

Date: 10.27.11

Notes:

Please sign and fax back to 206-933-9166 to confirm order

quoted by	Lead Time	Submittals	Terms
Erica	45-60 Days		Columbia Cascade Company

Quantity	Model Number & Description	Unit Price	Total
1 each	PipeLine #9865 Play Structure, Schedule 40 Steel Posts, standard color CASPAX-7 powder-coated steel, TAN or YELLOW Plastic, BROWN Thermoplastic-coated Steel SofDeks, Delivered & Installed	\$ 25,000.00	\$ 25,000.00

TERMS & CONDITIONS

Quote Valid for 30 Days

All Orders Subject to Columbia Cascade's Terms & Conditions

Please Place all orders with:

Columbia Cascade Company c/o Architecreation, Inc.

Your Signature Below Places Order

Customer Signature _____

Sub Total	\$ 25,000.00
Freight	\$ -
Tax	\$ -
TOTAL	\$ 25,000.00

SITE FURNITURE & PLAY EQUIPMENT
architecreation.com



Columbia Cascade Company

Makers of TimberForm® & PipeLine® Playground Equipment and
Outdoor Fitness Systems, TimberForm Site Furniture and
CycLoops® & CycLocker® Bicycle Management Products.

1300 S.W. Sixth Avenue, Suite 310
Portland, Oregon 97201-3464, U.S.A.
See more at www.timberform.com

Telephone 503/223-1157
Facsimile 503/223-4530
E-mail HQ@timberform.com

This drawing reveals the copyrighted intellectual property
of Columbia Cascade Company U.S.A. Not for use by
others without our express, written authorization.

Title:

PipeLine No. 9865-M
Goodspeed Park
Tillamook, OR

Architecreation, Inc. - Seattle, WA

Drawn by:

AT

Date:

10-28-11

Rev. by:

.

Date:

.

Scale:

None

Drawing No.:

P-11139-X

Sheet:

2 of 2

! WARNING

metal playing surfaces can become dangerously hot when exposed to direct sunlight. Owner/operators must warn users that serious burns may result when bare skin comes in contact with hot metal.

is recommended by the U.S. Consumer Products Safety Commission, the owner must provide and place beneath and around all play apparatus a forgiving surfacing material that conforms to ASTM specification 1252 to reduce the risk of serious injury to players. Under no circumstances should playground equipment be placed in service on any hard, unyielding surface such as concrete, asphalt or compacted earth.

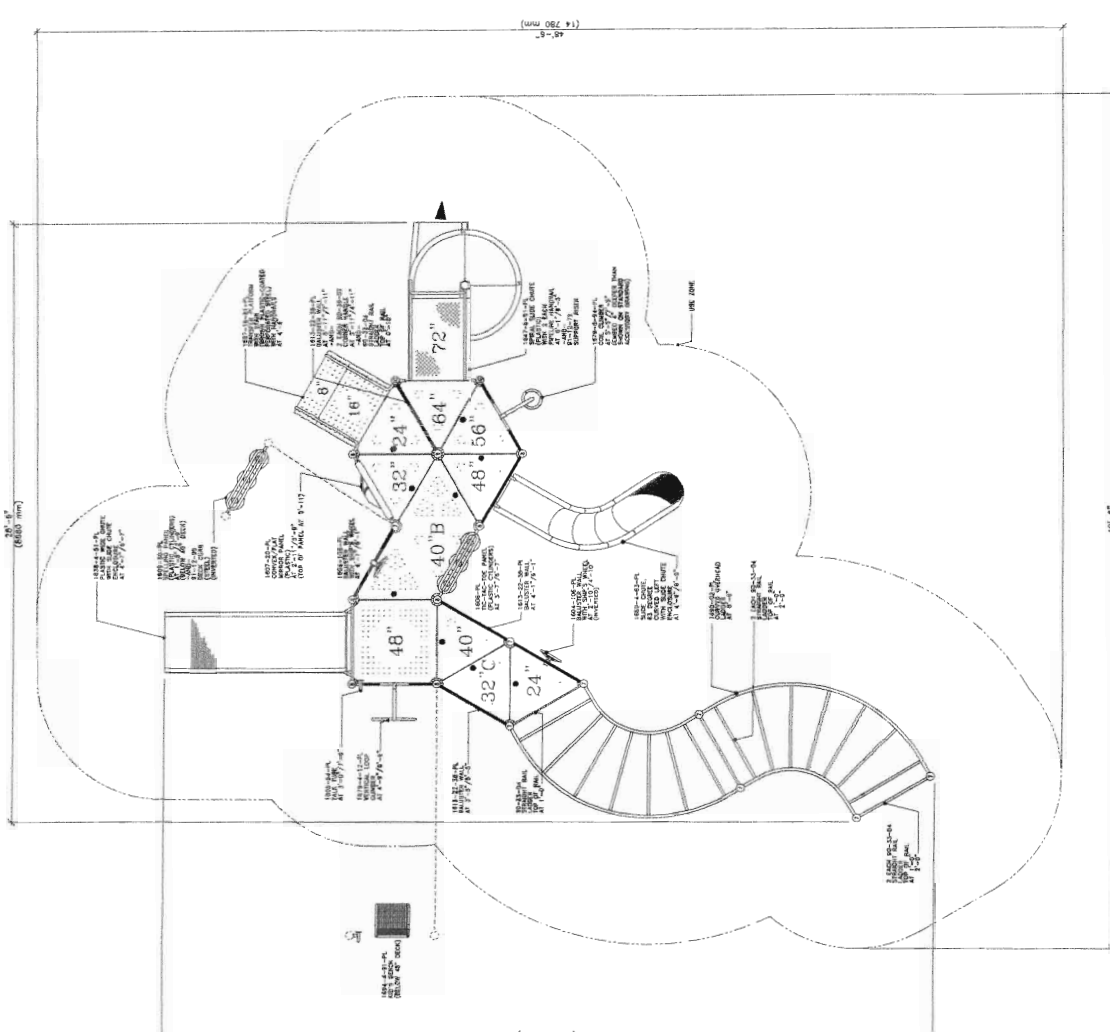
Similarly, an appropriately wide and nonobstructed safe play use zone, covered with forgiving surfacing material must always surround playground equipment.

Before accepting the playground equipment from the contractor, the owner's representative must assure that all fasteners are tight, protruding bolts are trimmed flush and peened, filing smooth any resultant sharp metal edges.

After commencement of play, it is vital that the owner inspect the playground equipment at least monthly; more frequently with exposed heavy usage, exposure to vandalism or a corrosive environment. Pay particular attention to moving assemblies and ensure that they are in good, safe condition and that the equipment is properly anchored. Should concern for safe play be noted or expressed, remove the equipment from service until all safety concerns are satisfied.

IMPORTANT DRAWING NOTES

dimensions on this area drawing take precedence over generic accessory erection drawings, if noted and/or different.



● DESIGNATED MODEL NO. 91-12-08 DECE 1988.
SEE DRAWING E-91-12-08 FOR INSTALLATION INSTRUCTIONS.
ALL DOORS SHALL BE HEAVY PLATING-COATED, HEAVYWEIGHT STEEL.

TIME: PIPELINE NO 9805-M
GOODSPEED PARK
TILLAMOOK OR
ARCHITECTURE, INC

COLUMBIA CASCADE COMPANY
 makers of **Benecore®**, **First Step®**, **Relief**
Therapeutic—and **Cystopac®** Products
 300 S.W. Sixth Avenue, Suite 310 Telephone 503/223-1107
 Portland, Oregon 97201-3664 Fax 503/223-4650
 U.S.A.

Case	Pedigree	
Δ		
Δ		
Δ		
Δ		

1000

Debbi Reeves

From: Paul Wyntergreen <pwyntergreen@tillamookor.gov>
Sent: Wednesday, November 02, 2011 2:34 PM
To: Debbi Reeves
Subject: FW: City Acquisition
Attachments: 117723.pdf

-----Original Message-----

From: Kari Fleisher [mailto:kfleisher@co.tillamook.or.us]
Sent: Wednesday, November 02, 2011 12:22 PM
To: Paul Wyntergreen
Subject: City Acquisition

Paul,

I have spoken to Mary Tucker and Bernadette Sorensen about tax act#117723 that was recently acquired by the City of Tillamook through a donation. They were questioning why this act was taxable. This is due to the time in which the property transferred. Per ORS 311.410, any property subject to taxation on July 1, 2011 will remain taxable for the entire tax year regardless of any subsequent transfer to an exempt entity. The property was considered transferred as of Sept 9, 2011 when the City accepted this donation. Thusly this property will remain taxable for the 2011/12 tax year. In addition, this property also owes taxes for the 2010/11 tax year see attached statement of tax account.

I did take a look through the tax laws and there is a specific statute that would allow the cancellation of delinquent taxes on certain donated property. It would require the Board of County Commissioners approval to do so. See the statute below:

ORS - 311.795 Cancellation of delinquent taxes on certain donated property; cancellation of delinquent taxes where total is less than five dollars. (1) A county governing body may cancel all delinquent taxes and the interest and penalties thereon accrued upon property donated to any incorporated city or town or any park and recreation district organized and operating under ORS chapter 266 for parks, playgrounds or a city hall. This section does not apply if the city, town or park and recreation district makes any payment to the owner, either directly or indirectly, for the property.

Below is an email that was sent to Bill Sargent, Tillamook County's legal council that gives an explanation of what the City would need to do to get this process started.

As far as the taxes and if the City should pay them, I would recommend that you speak to your legal council. The county cannot foreclose on other government property and any back taxes would remain as a lien on the

property if not cancelled. I know that there is no obligation for the city to pay these taxes and the property will be made non-assessable for the 2012/13 tax year based on the donation/purchase.

I believe that covers all of the information concerning this property. If you have any further questions, please do not hesitate to call (x 3313) or email.

Thanks

Kari Fleisher
Commercial/Industrial Appraiser
Tillamook County
800-488-8280 x 3313
503-842-3400
Fax: 503-842-3448

-----Original Message-----

From: William K. Sargent
Sent: Tuesday, November 01, 2011 11:16 AM
To: Kari Fleisher
Subject: RE: City Acquisition

Kari:

In my opinion, legal title transferred to the City on or about September 9, 2011 when the City accepted the deed to the property.

ORS 311.795 gives the Board of Commissioners the opportunity to cancel any delinquent taxes on the property. The property was donated to the City, without consideration, for the City's use as a park. A Board Order canceling delinquent taxes is necessary. I have not seen a Board Order based upon ORS 311.795. I expect, however, that we could use prior Board Orders which cancelled delinquent real property taxes at \$5 or less as a model.

I believe the best way to get this started is to ask the City to send us a letter requesting cancellation.

Bill

-----Original Message-----

From: Kari Fleisher
Sent: Thu 10/27/2011 3:56 PM
To: William K. Sargent
Subject: City Acquisition

Bill,

Attached is a deed recorded on Sept 9, 2011 between the City of Tillamook and the Schmidt Trust.

The property was acquired through donation and there is currently a year gap between when the Schmidt Trustee's signed it over to the City and when the City officially accepted this donation. I have a few questions that would affect when this property can be exempted under ORS 307.090 and if the taxes would remain as a lien under 311.410.

1. When did the legal title to the property change?

Was it Sept 9, 2010 when the Trustee's signed over the deed?

Was it Sept 9, 2011 when the City officially accepted this donation?

2. How would you interpret ORS 311.795?

Would the city have to go to the Commissioners and get a board order allowing the cancelation of taxes on this donated property?

OR

Would the city have to provide us with a letter requesting cancellation based on it being donated with no money transfer and it is going to be used for park land?

I have confirmed that this property is marshlands and is considered open space and will most likely be used as an addition to the Hoquarten slough park based on a conversation with Mary Tucker at the City Hall. I am expecting a call from David Mattison about the cities future usage.

I would appreciate any assistance you can offer in this matter.

Sincerely,

Kari Fleisher
Commercial/Industrial Appraiser
Tillamook County
800-488-8280 x 3313
503-842-3400
Fax: 503-842-3448

Statement of Tax Account

TILLAMOOK COUNTY TAX COLLECTOR
TILLAMOOK COUNTY COURTHOUSE
TILLAMOOK, OREGON 97141
1-800-488-8280 X4002

11/2/2011 8:58:02 AM

CITY OF TILLAMOOK
210 LAUREL AVE
TILLAMOOK, OR 97141

Tax Account # 117723	Lender
Account Status Active	Loan #
Roll Type Real Property	Property ID 0938 1S1025AC00100
Situs Address No situs address for this account	Interest To Nov 15, 2011

Tax Summary

Tax Year	Tax Type	Total Due	Current Due	Interest Due	Discount Available	Original Due	Due Date
2011	ADVALOREM	128.90	132.89	0.00	3.99	132.89	Nov 15, 2011
2010	ADVALOREM	144.61	129.12	15.49	0.00	129.12	Nov 15, 2010
2009	ADVALOREM	0.00	0.00	0.00	0.00	128.30	Nov 15, 2009
2008	ADVALOREM	0.00	0.00	0.00	0.00	125.07	Nov 15, 2008
2007	ADVALOREM	0.00	0.00	0.00	0.00	184.25	Nov 15, 2007
2006	ADVALOREM	0.00	0.00	0.00	0.00	175.40	Nov 15, 2006
2005	ADVALOREM	0.00	0.00	0.00	0.00	171.54	Nov 15, 2005
2004	ADVALOREM	0.00	0.00	0.00	0.00	168.69	Nov 15, 2004
2003	ADVALOREM	0.00	0.00	0.00	0.00	161.49	Nov 15, 2003
2002	ADVALOREM	0.00	0.00	0.00	0.00	160.76	Nov 15, 2002
2001	ADVALOREM	0.00	0.00	0.00	0.00	142.56	Nov 15, 2001
2000	ADVALOREM	0.00	0.00	0.00	0.00	139.65	Nov 15, 2000
1999	ADVALOREM	0.00	0.00	0.00	0.00	130.12	Nov 15, 1999
1998	ADVALOREM	0.00	0.00	0.00	0.00	123.68	Nov 15, 1998
1997	ADVALOREM	0.00	0.00	0.00	0.00	126.97	Nov 15, 1997
1996	ADVALOREM	0.00	0.00	0.00	0.00	603.05	Nov 15, 1996
1995	ADVALOREM	0.00	0.00	0.00	0.00	123.67	Nov 15, 1995
1994	ADVALOREM	0.00	0.00	0.00	0.00	151.92	Nov 15, 1994
Total		273.51	262.01	15.49	3.99		

Statement of Tax Account

TILLAMOOK COUNTY TAX COLLECTOR
TILLAMOOK COUNTY COURTHOUSE
TILLAMOOK, OREGON 97141
1-800-488-8280 X4002

11/2/2011 8:58:02 AM

CITY OF TILLAMOOK
210 LAUREL AVE
TILLAMOOK, OR 97141

Tax Account #	413935	Lender	
Account Status	Active	Loan #	
Roll Type	Real Property	Property ID	0941 1S1025AC00100
Situs Address	No situs address for this account	Interest To	Nov 15, 2011

Tax Summary

Tax Year	Tax Type	Total Due	Current Due	Interest Due	Discount Available	Original Due	Due Date
2011	ADVALOREM	56.30	58.04	0.00	1.74	58.04	Nov 15, 2011
2010	ADVALOREM	63.04	56.29	6.75	0.00	56.29	Nov 15, 2010
2009	ADVALOREM	0.00	0.00	0.00	0.00	56.13	Nov 15, 2009
2008	ADVALOREM	0.00	0.00	0.00	0.00	54.63	Nov 15, 2008
Total		119.34	114.33	6.75	1.74		

ORDINANCE NO. _____

**AN ORDINANCE AMENDING ORDINANCE #1252, AN ORDINANCE
ESTABLISHING USER FEES FOR CARNAHAN PARK, SETTING FEES, DURATION,
PENALTIES, AND USES OF REVENUES**

WHEREAS, the City Tillamook approved Ordinance #1124 on August 17, 1992 establishing user fees for Carnahan Park, setting fees, duration, penalties and uses of revenue, and

WHEREAS, the City of Tillamook approved Ordinance #1252 on September 20, 2010 amending the per day parking fees from \$2 to \$3, and

WHEREAS, the Oregon Marine Board Maintenance Assistance Grant adjusts the gross allocation with a 25% reduction for each \$1 facility fee charged by the participant in excess of \$2,

NOW, THEREFORE, the City of Tillamook amends the following subsections of Ordinance #1252 as follows:

Section V: Fees and Penalties

1. Fee Imposed: \$2.00 per day per parking day per stall used.

Section VI: Fee Collection

1. Parking fees shall be collected by insertion of \$2.00 within an approved Carnahan Park permit envelope and placement within the collection box provided.

PASSED 1st reading by the Tillamook City Council this _____ day of _____, 2011.

PASSED 2nd reading by the Tillamook City Council this _____ day of _____, 2011.

ADOPTED by the Common Council this _____ day of _____, 2011.

APPROVED by the Mayor this _____ day of _____, 2011.

Mayor

ATTEST:

City Recorder

Monthly Report to Mayor and Council
Police Department
October 2011

- Aaron Miller started at the Academy 8/22/11. He is doing fine according to his supervisor at the Academy. Graduation is December 16th then he started Field Training. Officer Lothman has attended Field training School and will be another good resource for training new Officers.
- The radio reprogram for the county went fine. We are now getting supplies and kits put together and are planning a city employee training and then drill for our Incident Response Plan.
- The state has changed, through legislation, fines and collections from citations for all violations, to include municipal ordinances and parking fines. We are still flushing out the details and should have more information soon but our revenues will probably be affected in regards to the first \$60.00 for parking tickets and ordinance violations, as well as traffic tickets. We should have more defined information as we get closer to January 1, 2012. In addition, the Chief's Association, as well as other organizations and associations, are collaborating on legislation to "fix" some of our concerns. I will keep you updated.
- Officer Bomar has completed the annual update on our Policy Manual.
- Downtown Resource Aide Coleman has updated the North Main Avenue reverse 911 list.
- As you are aware, Officer McFarland is retiring November 30th, 2011. He will be missed. We are accepting applications for certified or certifiable candidates only. If no viable candidate is identified, we will continue on our list of non certified candidates from recent testing. We do not have to totally open back up the entire process. This will save money on testing. The closing date is November 18th. I will keep you updated as we progress.
- Community resource Aide Brenda Bower was elected President of the Oregon Animal Control Council. She is very committed to her function and this organization and this elected position reflects her commitment and expertise. We are proud of her. I have included an updated list of ordinance violations addressed this summer and fall to date to give you an idea of some of the violations we have worked on.

[illegible]

	Inoperable Vehicles	Junk/Debris	Tall Grass	Graffiti	Letter Sent	Done
			X			X
			Tree		X	X
			X		X	X
			X		X	X
			X		X	X
			X		X	X
			X		X	X
			X		X	X
		X			X	X
		X			X	X
			X		X	X
	X				X	X
		X			X	X
		X			X	X
			X	X	X	X
			X		X	X
			X		X	X
			X		X	
			Bushes		X	
			Bushes		X	
			X		X	
			Bushes		X	
			Bushes		X	X
		X			X	
		X			X	
		X			X	

City of Tillamook
210 Laurel Ave.
Tillamook, OR 97141



Memo

To: Paul Wyntergreen, City Manager
From: Arley Sullivan, Public Works Director
Date: October 24, 2011
Re: Director's Report for October 2011

Water Division:

The crew had to take the 1.1 million gallon reservoir offline to clean. All went well. The water treatment plant is showing its' age. ODOT has approved allowing the waterline upgrade to be added to the 3rd Street Improvement project in the same contract.

Street Division:

Staff continues to work with NW Engineers on the Storm Water Master Plan update and DEQ compliance issues. The 3rd Street Improvement project plans have been finalized. The project should be going to bid in January 2012.

Sewer Division:

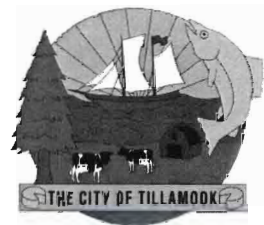
An interview board interviewed three responsive candidates for the Public Works Technician position to be filled at the WWTP. Out of five chosen for interview two were non responsive or no shows. We are pleased to say a job offer has been made to one of the candidates and he accepted. He is to start work November 1, 2011. He is camera certified for the T.V. van and is a mechanic. He has extensive knowledge and experience of the city's collection system.

General:

Mary Tucker and I attended the required Oregon State Marine Board (OSMB) meeting in Salem. The purpose of the meeting was to cover OSMB fiscal requirements and rules for MAP Grants (Maintenance and Assistance Program). The MAP grant helps to cover operations and maintenance costs for the Carnahan Boat Ramp and restroom facilities. I am scheduled to attend an OAWU Conference in Florence the first week in November. The conference will be covering both water and wastewater matters.

Memo

City of Tillamook
210 Laurel Avenue
Tillamook, OR 97141



To: Honorable Mayor and City Council Members

From: David Mattison, City Planner *DM*

Date: November 2, 2011

Re: October 2011 Monthly Report City Planning Department

♦ **Building/Zoning Permits issued:**

- ▶ Address Change Request for Werner Gourmet Meat Snacks,
- ▶ Building Addition at 524 Douglas Avenue,
- ▶ Accessory Structure at 3111 Third Street (Hampton Mill),
- ▶ Interior Remodel at 1000 Third Street (Tillamook General Hospital),
- ▶ Interior Remodel at 1000 North Main Ave (Northport Plaza).

♦ **Electrical/Mechanical/Plumbing Permits issued (including September):**

- ▶ 515 Fairlane Drive – electrical permit (September) 2619 SF NEW WIRING,
- ▶ 201 Laurel Avenue – electrical permit (September) 2 CIRCUITS FOR 2,
- ▶ 2515 Third Street – electrical permit (September) 10 CIRCUITS,
- ▶ 1000 North Main Avenue – electrical permit (September) 4 BRANCH CIRCUITS,
- ▶ 3600 Twelfth Street – electrical permit (September) 3000 SQ FT,
- ▶ 1115 Pacific Avenue – electrical permit (September) 200-400 AMP SVC,
- ▶ 3912 Twelfth Street – electrical permit (September) METER BASE REPAIR,
- ▶ 1000 North Main Avenue – electrical permit (September) 15 BR CIRCUIT,
- ▶ 3606 Maple Lane – electrical permit (October) 5 CIRCUITS,
- ▶ 702 Ivy Avenue – electrical permit (October) PANEL REPLACEMENT,
- ▶ 2513 8TH Street – electrical permit (October) 1000 SF,
- ▶ 210 Ivy Avenue – electrical permit (October) 2 CIRCUITS,
- ▶ 1816 First Street – electrical permit (October) SIGN CIRCUIT,
- ▶ 2525 Main Avenue – electrical permit (October) 2 BRANCH CIRCUITS,
- ▶ 2605 Twelfth Street – electrical permit (October) 4 FEEDERS,
- ▶ 4008 Dogwood Avenue – mechanical permit (September) INSTALL CHIMNEY,
- ▶ 201 Laurel Avenue – mechanical permit (September) 2 DUCT HEATERS,
- ▶ 806 Manor Place – mechanical permit (September) HEAT PUMP,
- ▶ 3600 Twelfth Street – mechanical permit (September) 4 VENTS DRYER,
- ▶ 2605 Twelfth Street – mechanical permit (September) HYDRONIC PIPING,
- ▶ 2509 First Street – mechanical permit (October) WOOD FIREPLACE,
- ▶ 2517 Fifth Street – mechanical permit (October) FURNACE, HEAT PUMP,
- ▶ 1207 4th Street – mechanical permit (October) PELLET STOVE,
- ▶ 1812 Third Street – mechanical permit (October) HEAT PUMP,
- ▶ 518 Elm Avenue – plumbing permit (September) REPLACE WATER,
- ▶ 3600 Twelfth Street – plumbing permit (September) 2KIT FIX,
- ▶ 2715 Fifth Street – plumbing permit (September) 7 FLOOR DRAINS, 3,
- ▶ 2517 Fifth Street – plumbing permit (September) 10 FIXTURES,
- ▶ 1204 Third Street – plumbing permit (September) 30 FIXTURES,
- ▶ 1000 North Main Avenue – plumbing permit (September) 9 FIXTURES,
- ▶ 1000 Third Street – plumbing permit (October) 3 FIXTURES.

- ◆ **Special Projects:**
 - ▶ City Comprehensive Plan update/edit work preparation for Planning Commission,
 - ▶ City Parks and Recreation Master Plan update/edit work preparation for Planning Commission,
 - ▶ City-County UGMA amendment,
 - ▶ Administrative Land Use Application for Fairgrounds 4-H Livestock Pavilion.

- ◆ **Meetings/Correspondence:**
 - ▶ Planning Commission Meeting regarding Comp Plan Amendment (Part 3) and Parks and Recreation Master Plan development (Part 2) (10/06/11),
 - ▶ Attendance of Hazard Mitigation Plan Development Meeting (10/07/11),
 - ▶ Attendance of Meeting with DLCDC Regional Representative regarding UGMA development (10/10/11),
 - ▶ Attendance of Meeting with Planning Commission Chair regarding Comp Plan and Parks and Rec Plan Development (10/13/11),
 - ▶ Attendance of Coastal Planners Network Meeting (10/14/11),
 - ▶ Attendance of Meeting with DEQ regarding City Recycling Requirements (10/17/11),
 - ▶ Attendance of Planning Commission Parks and Recreation Plan Development Open House (10/20/11),
 - ▶ Attendance of meeting with Planning Commission Chair regarding Open House and Parks and Recreation Plan Development (10/25/11),
 - ▶ Correspondence with Marlene Jacobs, ISO, regarding CRS recertification (10/26/11),
 - ▶ Attendance of Meeting with City Manager and Community Development Director regarding Regional Economic Opportunity Analysis (10/26/11).

- ◆ **Upcoming Planning Commission Meeting (11/03/11):**
 - ▶ Comprehensive Plan Amendments,
 - ▶ Parks and Recreation Master Plan Development.



Tillamook Revitalization Association
2003 2nd Street
Tillamook OR 97141

(503) 842-9797 (Office)
(503) 812-2209 (Alt.)

October 27, 2011

To: the Tillamook City Council
Reg. Quarterly Report for July-September 2011

Councilors:

As you are aware, the Tillamook Revitalization Association has spent considerable time and energy this last quarter finalizing an action plan to authenticate our use of the business surcharge income. In addition to that task, the following activities and projects were accomplished this quarter.

TRA Downtown Promotion/Activities:

1. Sponsored the annual Moonlight Madness, securing necessary street closures and coordinating entertainment throughout downtown in the forms of a Tillamook School of Dance performance on Second Street, a concert by a local band mid-town, and a car show on the south end. Estimated attendance was 900 local and visiting shoppers.
2. Held monthly TRA Board meetings. In the last three months, we have had some interest by "additional" community members with project ideas or a heart for the revitalization of downtown Tillamook coming to or inquiring about our meetings. There have been two retired (or soon to be) folks, two business men, and a young Tillamook school teacher.
3. 2010 tax returns were filed for the association, which included the financial activity of the Tillamook Farmers' Market and the Second Street Public Market. Documentation from all involved participants under the organizations 501 c3 status were reviewed to insure compliance with state and federal requirements.

Second Street Public Market:

1. The market continues to operate in the black. Two shopkeepers closed their operations due to health and family reasons. These spaces were spoken for within two weeks. Watch for a new coffee shop and a deli to open soon.

2. The market employs a 15 hour per week clerk, and all other duties are covered by advisory board members or volunteers.
3. Regular shopkeeper's meetings are held to keep communication open and ideas flowing.

Tillamook Farmers' Market:

1. Market Attendance is averaging 2240 per week with 1 rain date included. That is 6.7% above 2010 avg. of 2100/wk.
2. The market averaged 42 vendors per week and 52% reported their weekly sales. I don't know what the average number of vendors for 2010.
3. Market Vendor Revenues are estimated at \$206,000 year to date, averaging \$8200/wk/vendor. With 52% vendors reporting. Total Vendor Revenues are estimated at \$16000 /wk. These figures were put together with 3 weeks to go.

Respectfully submitted,
Chris Kell
Administrative Assistant

Tillamook Revitalization Association			
1st Quarter Financial Report (July-September 2011)			
INCOME			
DATE	VENDOR	LINE ITEM	AMOUNT
06/30/11	City of Tillamook	Business License Surcharge for January through June 29, 2011	\$7,087.50
		TOTAL	\$7,097.50
EXPENSES			
DATE	VENDOR	LINE ITEM	AMOUNT
07/13/11	Workforce Consolidation team	Wages/Temp agency fees	\$756.00
08/20/11	Workforce Consolidation team	Wages/Temp agency fees	\$604.80
08/20/11	Harland Check Order	Office Supplies	\$85.37
09/01/11	Bell's Office Supply	Office Supplies	\$88.50
09/08/11	Robert C. Weitman, E.A.	2010 Tax Preparation	\$1,450.00
09/12/11	Oregon Department of Justice	2010 Oregon form GT-12	\$45.00
09/14/11	Workforce Consolidation team	Wages/Temp agency fees	\$756.00
09/20/11	CS&S	Computer service	\$225.00
09/20/11	State of Oregon Corporate Division	Annual Report	\$50.00
		TOTAL	\$4,060.67

Main Office
2212 N.E. Andresen Road
Vancouver, Washington 98661
(360) 693-5841
Fax (360) 695-0768

REGISTERED



EMBLEM

P.O. Box 2006 • 1140 11th Avenue
Longview, Washington 98632
(360) 423-5700
Fax (360) 423-3630

934 Duane
Astoria, Oregon 97103
(503) 325-2561
Fax (503) 325-3021

CHAUFFEURS, TEAMSTERS AND HELPERS, LOCAL 58

AFFILIATED WITH INTERNATIONAL BROTHERHOOD OF TEAMSTERS

VANCOUVER, LONGVIEW, KELSO, ASTORIA, TILLAMOOK AND VICINITY

© 2006 IBEW 296-M

October 31, 2011

CERTIFIED MAIL 7010 1060 0001 9114 4144
RETURN RECEIPT REQUESTED

SENT VIA FAX



Mr. Paul Wyntergreen
City Manager
City of Tillamook
210 Laurel Avenue
Tillamook, OR

Dear Mr. Wyntergreen:

Please consider this an official notice of the termination of the Labor Agreement between the City of Tillamook - Police Department and Chauffeurs, Teamsters & Helpers, Local 58, which expires June 30, 2012.

We offer to meet and confer with you for the purpose of negotiating a new Labor Agreement. Please contact me at (360) 693-5841 for the purpose of arranging a time and place to meet.

Enclosed is a copy of our notice to the State and Federal mediation agencies.

Sincerely,

TEAMSTERS LOCAL NO. 58

Walter LaChapelle, III
Business Representative

WLC;jat

Enclosure

cc: file

MAIL TO:

NOTICE PROCESSING UNIT

FEDERAL MEDIATION AND CONCILIATION SERVICE

2100 K STREET, N.W.

WASHINGTON, DC 20427

AND

TO YOUR STATE OR TERRITORIAL MEDIATION AGENCY:

State Conciliation Service Employment Relations Board

528 Cottage Street N.E., Suite 400

Salem, OR 97310-3807

You are hereby notified that written notice of proposed termination or modification of the existing collective bargaining contract was served upon the other party to this contract and that no agreement has been reached.

Type of Notice:

☒ Existing Contract☐ Initial Contract☐ Grievance

1. IF THIS IS A HEALTHCARE INDUSTRY NOTICE:

PLEASE INDICATE (MARK "X")

☐ INITIAL CONTRACT☐ EXISTING CONTRACT

2. Mark "X" AND DATE(S):

☐ CONTRACT REOPENER

REOPEN DATE (Month/Day/Year) ___/___/___

To be filled in only if existing contract provides for reopening for specific changes during its term or if voluntary reopener

EXPIRATION DATE (Month/Day/Year) ___/___/___

☒ CONTRACT EXPIRATION

EXPIRATION DATE (Month/Day/Year) 6/30/2012

3. NAME OF EMPLOYER NAME/ASSOCIATION/ORGANIZATION (IF MORE THAN ONE, ATTACH A LIST OF NAMES AND ADDRESSES.)

EMPLOYER NAME: CITY OF TILLAMOOK - POLICE DEPARTMENT

4. Street Address: 210 LAUREL AVENUE

City: TILLAMOOK

State: OR

Zip Code: 97141

5. Name of Employer Representative: MR. PAUL WYNTERGREEN

Title: CITY MANAGER

6. Phone: (503) 842-4861

Fax: (503) 842-3445

E-mail Address: _____

7. NAME OF INTERNATIONAL UNION OR PARENT BODY INTERNATIONAL BROTHERHOOD OF TEAMSTERS

8. UNION NAME: Chauffeurs, Teamsters & Helpers DISTRICT # _____ COUNCIL # _____ LOCAL/LODGE # 58

9. LU Street Address: 934 Duane Street City: Astoria State: OR Zip Code: 97103

10. LU Official to Contact: Walter LaChapelle, III Title: Business Representative

11. Phone: (360) 693-5841

Fax: (360) 695-0768

E-mail Address: _____

12A. LOCATION OF AFFECTED ESTABLISHMENT-CITY: Tillamook STATE: OR ZIP CODE: 97141

12B. LOCATION OF NEGOTIATIONS (IF DIFFERENT FROM 12A) CITY: _____ STATE: _____ ZIP CODE: _____

13. NO. OF EMPLOYEES COVERED BY THIS CONTRACT

14. TOTAL NO. EMPLOYED AT AFFECTED LOCATION(S) 7

15. INDUSTRY AND/OR TYPE OF BUSINESS

Public Entity

16. PRINCIPAL PRODUCT OR SERVICE

Law Enforcement

17. THIS NOTICE IS FILED ON BEHALF OF THE: (MARK "X")

☒ UNION☐ EMPLOYER

18. TYPE OF NEGOTIATIONS (MARK "X")

☒ SINGLE ESTABLISHMENT☐ MULTI-PLANT☐ AREA OR INDUSTRY WIDE☐ MULTI-EMPLOYER☐ OTHER (SPECIFY) _____

19. TYPE OF EMPLOYEES COVERED (MARK "X") FOR ALL THAT APPLY

☒ PROFESSIONAL/TECHNICAL☐ CLERICAL☐ PRODUCTION/MAINTENANCE☐ CONSTRUCTION☐ OTHER (SPECIFY) _____

20. NAME AND TITLE OF OFFICIAL FILING NOTICE

Walter LaChapelle, III, Business Representative

21. SIGNATURE AND DATE

Walter LaChapelle, III, JR. 10-31-2011

PAPERWORK REDUCTION ACT NOTICE: The estimated burden associated with this collection of information is 30 minutes per respondent. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be sent to the Office of General Counsel, Federal Mediation and Conciliation Service, 2100 K Street, NW, Washington, DC 20427 or the Paperwork Reduction Project 3076-0003, Office of Management and Budget, Washington, DC 20503.

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	Year to Date Var	Percent Expended
070	TRANSIENT ROOM TAX					
070-70	EXPENSE					
Account Type: 01	PAYROLL RELATED EXPEN					
070-70-52010	SALARIES	0.00	0.00	0.00	0.00	0.00
070-70-52011	POLICE OFFICER #7	0.00	0.00	0.00	0.00	0.00
070-70-52012	Police Officer #10	0.00	0.00	0.00	0.00	0.00
070-70-52013	TRT Officer #11	0.00	0.00	0.00	0.00	0.00
070-70-52020	OVERTIME	0.00	0.00	0.00	0.00	0.00
070-70-52028	POLICE OFFICER - TRT	55,032.00	0.00	18,344.00	36,688.00	33.33
070-70-52040	SOCIAL SECURITY	0.00	0.00	0.00	(0.00)	0.00
070-70-52050	WORKERS COMP.	0.00	0.00	0.00	0.00	0.00
070-70-52060	PERS	0.00	0.00	0.00	0.00	0.00
070-70-52090	MEDICAL/DENTAL/LIFE INSURAN	0.00	0.00	0.00	0.00	0.00
070-70-52130	LIFE INSURANCE	0.00	0.00	0.00	(0.00)	0.00
	Total: PAYROLL RELATED EXPEN	55,032.00*	0.00*	18,344.00*	36,688.00*	33.33*
Account Type: 02	MATL SUPPLIES & EXP					
070-70-53210	MAINT / EQUIPMENT	0.00	0.00	0.00	0.00	0.00
070-70-53270	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
070-70-53280	30% of 2% increase Unrestrictd	0.00	0.00	0.00	0.00	0.00
070-70-53290	70% of 2% increase Tourism/fac	0.00	0.00	0.00	0.00	0.00
070-70-53310	PARKS & RECREATION PROJECTS	0.00	0.00	0.00	0.00	0.00
070-70-53320	COUNCIL GOALS	0.00	0.00	0.00	0.00	0.00
070-70-53350	SPECIAL PROGRAMS	0.00	0.00	0.00	0.00	0.00
070-70-53360	SPECIAL PROJECTS	35,000.00	0.00	13,247.64	21,752.36	37.85
070-70-53370	BEAUTIFICATION	12,368.00	0.00	1,103.55	11,264.45	8.92
070-70-53375	FLOWER BASKET PROGRAM	17,500.00	0.00	15,280.00	2,220.00	87.31
070-70-53380	HOLIDAY LIGHTING/DECOR PROG	7,850.00	0.00	3,194.00	4,656.00	40.69
070-70-53385	URBAN RENEWAL	0.00	0.00	0.00	0.00	0.00
070-70-53540	Economic Development	2,500.00	0.00	2,500.00	0.00	100.00
070-70-53580	TOURISM/PROMO/ADVERTISING	46,900.00	0.00	215.88	46,684.12	0.46
	Total: MATL SUPPLIES & EXP	122,118.00*	0.00*	35,541.07*	86,576.93*	29.10*
Account Type: 03	CAPITAL OUTLAY					
070-70-54010	EQUIPMENT/BOOM TRUCK	0.00	0.00	0.00	0.00	0.00
	Total: CAPITAL OUTLAY	0.00*	0.00*	0.00*	0.00*	0.00*
Account Type: 04	CONTINGENCY					
070-70-53500	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
	Total: CONTINGENCY	0.00*	0.00*	0.00*	0.00*	0.00*
Account Type: 09	TRANSFERS AND CONTIN.					
070-70-53390	TRANSFERS	0.00	0.00	0.00	0.00	0.00
070-70-53900	TRANS.TO GENERAL FUND	122,500.00	0.00	0.00	122,500.00	0.00

CITY OF TILLAMOOK
User: jbuchler

General Ledger
Expenses vs. Budget w/o Encumbered

Printed: 11/01/2011 13:44
Period 5, 2012

<u>Account Number</u>	<u>Description</u>	<u>Budgeted Amount</u>	<u>Period Amount</u>	<u>YTD Amount</u>	<u>Year to Date Var</u>	<u>Percent Expended</u>
070-70-53960	TRANS.TO PROPERTY PURCHASE	25,300.00	0.00	0.00	25,300.00	0.00
070-70-53970	TRANS TO STREETS-UNRESTRICTED	5,000.00	0.00	0.00	5,000.00	0.00
	Total: TRANSFERS AND CONTIN.	152,800.00*	0.00*	0.00*	152,800.00*	0.00*
Account Type: 10	TRANSFERS OUT					
070-70-53980	TRANS. TO GF/UNRESTRICTED	20,100.00	0.00	0.00	20,100.00	0.00
	Total: TRANSFERS OUT	20,100.00*	0.00*	0.00*	20,100.00*	0.00*
	070-70 Totals:	350,050.00**	0.00**	53,885.07**	296,164.93**	15.39**
	070 Totals:	350,050.00***	0.00***	53,885.07***	296,164.93***	15.39***
	Final Total	350,050.00****	0.00****	53,885.07****	296,164.93****	15.39****

Accounts Payable

Computer Check Proof List



User: adm

Printed: 10/21/2011 - 10:35 AM

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:1000	Jamy Wilson			Check Sequence: 1	ACH Enabled: No
Meals-OMFOA	Per diem/2 dinner&1 lunch OMFOA/Wilson	42.00	10/21/2011	010-03-53400	
Mileage-OMFOA	Reimb mileage 160@.555 OMFOA/Wilson	88.80	10/21/2011	010-03-53400	
Parking-OMFOA	Reimb 2 nights parking OMFOA/Wilson	54.00	10/21/2011	010-03-53400	
	Check Total:	184.80			
	Total for Check Run:	184.80			
	Total Number of Checks:	1			

Accounts Payable

Computer Check Proof List



User: adm

Printed: 11/03/2011 - 12:51 PM

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4934 11-1342	A Affordable Carpet Cleaning S City Hall janitorial services, Oct. 2011 Check Total:	420.00 420.00	11/07/2011	Check Sequence: 1 010-10-53240	ACH Enabled: No
Vendor:4784 19288	A. E. Nelson Leather Company Cs (150) 4-1/8x6-3/4 notebooks-PD Check Total:	371.86 371.86	11/07/2011	Check Sequence: 2 010-07-53270	ACH Enabled: No
Vendor:4946 10.20.11	Nelia Bautista Refund overpmt Bus Lic name change Check Total:	65.00 65.00	11/07/2011	Check Sequence: 3 010-03-53800	ACH Enabled: No
Vendor:3075 888528-01 898666-01	Blumenthal Uniform & Equipment Bomar-blk pant Lothman-cuff case, belt keeper Check Total:	68.95 56.85 125.80	11/07/2011 11/07/2011	Check Sequence: 4 010-07-53410 010-07-53410	ACH Enabled: No
Vendor:0028 12-51905 12-51955 12-51964 12-52074 12-52093	Boyd's Implement Service, LLC 2 cam locks-WWTP 4" brass ball vlvs,cam lock,nipple-WWTP Sweeper-work on cylinder leak&eng short Pump body housing-Wtr Div 50' hose assy,4" brass ball valve-WWTP Check Total:	28.00 338.00 805.50 62.00 2,836.00 4,069.50	11/07/2011 11/07/2011 11/07/2011 11/07/2011 11/07/2011	Check Sequence: 5 022-22-53230 022-22-53230 020-20-53210 021-02-53211 022-22-53230	ACH Enabled: No
Vendor:6033 OACA-Mileage OACA-Per diem	Lynda Casey Mileage reimb 180 @ .555, OACA/Casey Per diem 1 brkfast,2 lunch, 3 dinner-LC	99.90 63.00	11/07/2011 11/07/2011	Check Sequence: 6 010-04-53380 010-04-53380	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	162.90			
Vendor:4478	CenturyLink Communications, In			Check Sequence: 7	ACH Enabled: No
Oct '11 stmt-1	#313702676(503-842-4155) WWTP	195.53	11/07/2011	022-22-53420	
Oct '11 stmt-2	#313245010(503-842-7706) 12th St Lift St	33.82	11/07/2011	022-22-53420	
Oct '11 stmt-3	#314301992(503-842-0717) Water Dept	36.55	11/07/2011	021-01-53420	
Oct '11 stmt-4	#314146376(503-842-3060) Filter Plant	177.27	11/07/2011	021-01-53420	
Oct '11 stmt-5	#313327154(503-842-0576) Water Div	17.05	11/07/2011	021-01-53420	
Oct '11 stmt-6	#313814761(503-815-8217) Mailer/DSL	26.52	11/07/2011	010-01-53050	
Oct '11 stmt-7	#313364492(503-842-2091) Swr Lift Statio	42.15	11/07/2011	022-22-53420	
Oct '11 stmt-8	#313436814(503-842-2578) Swr Lift St	42.15	11/07/2011	022-22-53420	
	Check Total:	571.04			
Vendor:4478	CenturyLink Communications, In			Check Sequence: 8	ACH Enabled: No
183373730	Long Distance Through Oct 19, 2011	1.91	11/07/2011	010-07-53420	
183373730	Long Distance Through Oct 19, 2011	3.55	11/07/2011	022-22-53420	
183373730	Long Distance Through Oct 19, 2011	1.48	11/07/2011	021-01-53420	
	Check Total:	6.94			
Vendor:4222	CH2M Hill, Inc.			Check Sequence: 9	ACH Enabled: No
A11-1503	Water samples 7/19/11-WWTP	644.52	11/07/2011	022-22-53440	
	Check Total:	644.52			
Vendor:4262	Charter Communications			Check Sequence: 10	ACH Enabled: No
Nov '11 Stmt-1	503-815-1900, 11/6 to 12/5/2011	34.52	11/07/2011	010-07-53420	
Nov '11 Stmt-2	503-815-8217&842-4302, 11/6 to 12/5/2011	144.14	11/07/2011	010-01-53050	
Oct '11 Stmt-1	503-842-6152, Oct 11 to Nov 10, 2011	303.24	11/07/2011	020-20-53420	
Oct '11 Stmt-2	503-815-1900, Oct 6 to Nov 5, 2011	80.75	11/07/2011	010-07-53420	
Oct '11 Stmt-3	503-842-2161, Oct 13 to Nov 12, 2011	80.75	11/07/2011	022-22-53420	
	Check Total:	643.40			
Vendor:4094	City County Ins. Services			Check Sequence: 11	ACH Enabled: No
TIL-I2011-01	Property insurance/1815 1st St. Pkg lot	12.67	11/07/2011	010-10-53160	
	Check Total:	12.67			
Vendor:0102	City Sanitary Service			Check Sequence: 12	ACH Enabled: No
Oct '11 Stmt-1	WWTP garbage, Acct 05048, Oct 2011	167.35	11/07/2011	022-22-53210	
Oct '11 Stmt-2	17 City Garbg cans, Acct 04498, Oct '11	268.60	11/07/2011	070-70-53370	
Oct '11 Stmt-3	Police Garbage, Acct 04248, Oct 2011	45.60	11/07/2011	010-07-53200	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	481.55			
Vendor:0103 00217076	Clyde West 12 sweeper brooms Check Total:	2,143.91 2,143.91	11/07/2011	Check Sequence: 13 020-20-53210	ACH Enabled: No
Vendor:0089 H3207 H3237 H3303	Coast Printing and Stationary 11x17 lamination-Planning 3 boxes thumb tacks-Planning Comm 2 pks Christmas paper-City Rec Check Total:	15.95 3.30 7.90 27.15	11/07/2011 11/07/2011 11/07/2011	Check Sequence: 14 010-05-53270 010-05-53270 010-03-53270	ACH Enabled: No
Vendor:4839 WO-9487	D-Square Energy Systems, Inc. Annual service/stand-by generator-WWTP Check Total:	1,497.50 1,497.50	11/07/2011	Check Sequence: 15 022-22-53210	ACH Enabled: No
Vendor:4892 Oct 2011	Cheryl Davy Council stipend Oct 3 & 17, 2011 Check Total:	50.00 50.00	11/07/2011	Check Sequence: 16 010-01-53415	ACH Enabled: No
Vendor:0388 10.25.11	Donita Parks Reimb maint. supplies-D Parks Check Total:	166.17 166.17	11/07/2011	Check Sequence: 17 022-22-53230	ACH Enabled: No
Vendor:4514 84589 84595	EC Electrical Construction Co. 2500 N Main-Pump check & change out Rplc bisulfite pump, misc checks-WWTP Check Total:	735.67 517.42 1,253.09	11/07/2011 11/07/2011	Check Sequence: 18 022-22-53470 022-22-53210	ACH Enabled: No
Vendor:4454 0294731	Ferguson Enterprises, Inc. #30 Pipe fittings-WWTP Check Total:	1,491.64 1,491.64	11/07/2011	Check Sequence: 19 022-22-53210	ACH Enabled: No
Vendor:4347 S385777 S386224 S386733	Fluid Connector Products, Inc. Fittings for water plant Fittings-water plant Fittings for Water plant	51.73 238.33 2,574.76	11/07/2011 11/07/2011 11/07/2011	Check Sequence: 20 021-04-53200 021-04-53200 021-04-53200	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	2,864.82			
Vendor:4752 Oct 2011	Steve Forster Council stipend Oct 3 & 17, 2011 Check Total:	50.00 50.00	11/07/2011	Check Sequence: 21 010-01-53415	ACH Enabled: No
Vendor:1019 7450709	Hach Company WWTP lab supplies Check Total:	233.45 233.45	11/07/2011	Check Sequence: 22 022-22-53440	ACH Enabled: No
Vendor:6038 Oct 2011	Matthew Harris Council stipend Oct 3 & 17, 2011 Check Total:	50.00 50.00	11/07/2011	Check Sequence: 23 010-01-53415	ACH Enabled: No
Vendor:4945 77517 77555	Hayward Gordon, Limited Digester mixer parts-WWTP Shim set/digester mixer-WWTP Check Total:	2,167.94 99.00 2,266.94	11/07/2011 11/07/2011	Check Sequence: 24 022-22-53210 022-22-53210	ACH Enabled: No
Vendor:4326 9111395398	HD Supply Facilities Maint. 3-20amp single pole key lock switches-Wt Check Total:	176.37 176.37	11/07/2011	Check Sequence: 25 021-04-53200	ACH Enabled: No
Vendor:0198 1033647 1037202	Headlight Herald Pub Ntc/OLCC/Carson Oil change owner Pub ntc/#SP-11-1/Fairgrounds site plan Check Total:	25.86 64.92 90.78	11/07/2011 11/07/2011	Check Sequence: 26 010-03-53190 010-05-53190	ACH Enabled: No
Vendor:4378 Oct 2011	Doug Henson Council stipend Oct 3 & 17, 2011 Check Total:	50.00 50.00	11/07/2011	Check Sequence: 27 010-01-53415	ACH Enabled: No
Vendor:4942 POR11100128	IKON Office Solutions, Inc. Data duplication-WWTP litigation Check Total:	7,904.49 7,904.49	11/07/2011	Check Sequence: 28 022-22-53370	ACH Enabled: No
Vendor:4437 11.09.01-5	Industrial Systems LLC Serv trip 10/13/11 reinstall HydroRanger	2,477.43	11/07/2011	Check Sequence: 29 022-22-53210	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	2,477.43			
Vendor:4783 07655783 07655784 07655785 07655786 07656251	ITT Water & Wastewater USA Service on Mixer-WWTP Service on Mixer-WWTP Service on Mixer-WWTP Service on Mixer-WWTP Service on RAS pump-WWTP Check Total:	857.80 4,193.00 1,700.02 4,020.80 996.50 11,768.12	11/07/2011 11/07/2011 11/07/2011 11/07/2011 11/07/2011	Check Sequence: 30 022-22-53210 022-22-53210 022-22-53210 022-22-53210 022-22-53210	ACH Enabled: No
Vendor:4301 CITY.10.17.11	Jane Scott Video Productions Video taping CC mtgs 10/3&17/11, 2 DVDs Check Total:	520.00 520.00	11/07/2011	Check Sequence: 31 010-01-53050	ACH Enabled: No
Vendor:4231 2788 2788 2808	Jeff Naegeli's Tillamook Plumb Service call/urinal diaphragm-Carnahan Plumbing/12th St-PUD lift station Fittings,hoses&hole saw-RAS bypass Check Total:	97.00 599.90 1,757.18 2,454.08	11/07/2011 11/07/2011 11/07/2011	Check Sequence: 32 020-20-53250 022-22-53220 022-22-53210	ACH Enabled: No
Vendor:0747 4070	John Putman General Legal Services.....Oct 2011 Check Total:	416.05 416.05	11/07/2011	Check Sequence: 33 010-01-53060	ACH Enabled: No
Vendor:4393 76741	Jordan Ramis, PC, Attys at Law WWTP legal 9/16 thru 10/15/11 Check Total:	8,959.09 8,959.09	11/07/2011	Check Sequence: 34 022-22-53370	ACH Enabled: No
Vendor:0241 10565 10624 10637 10671 10742 10744 10761 10788	Kimmel's Hardwares & Houseware Pressure nozzle with lance-WWTP Lightbulbs,clock,key holder-St Div Wall clock,plug,glue,grease absorber-Wtr Buckets,water,spray galvanizing-Wtr Div Night bolt, screwdriver set-Wtr Div Light bulbs,fittings,misc shop supplies 12' extension cord,padlock,screws-Wtr Di Motion activated night light-Wtr Div Check Total:	34.99 57.41 22.27 67.31 31.98 238.05 25.38 16.99 494.38	11/07/2011 11/07/2011 11/07/2011 11/07/2011 11/07/2011 11/07/2011 11/07/2011 11/07/2011	Check Sequence: 35 022-22-53230 020-20-53230 021-02-53250 021-04-53200 021-02-53250 021-04-53200 021-04-53200 021-02-53250	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4944	LABORLAWCENTER, Inc.			Check Sequence: 36	ACH Enabled: No
1202974	Labor law compliance poster serv 2012	49.45	11/07/2011	020-20-53230	
1202974	Labor law compliance poster serv 2012	49.47	11/07/2011	010-10-53230	
1202974	Labor law compliance poster serv 2012	49.45	11/07/2011	021-02-53250	
1202974	Labor law compliance poster serv 2012	49.45	11/07/2011	010-07-53270	
1202974	Labor law compliance poster serv 2012	49.45	11/07/2011	022-22-53380	
	Check Total:	247.27			
Vendor:0255	League of Oregon Cities			Check Sequence: 37	ACH Enabled: No
12114	Class/How to Write a RFP-Wyntergreen	200.00	11/07/2011	010-03-53380	
	Check Total:	200.00			
Vendor:4497	Les Schwab Warehouse Center			Check Sequence: 38	ACH Enabled: No
525710	4 new tires, etc.-Car #9 PD	676.52	11/07/2011	010-07-53250	
	Check Total:	676.52			
Vendor:6031	Lynn Lothman			Check Sequence: 39	ACH Enabled: No
10.28.11	Reimb mi 666@.555-Field Training/LaGrand	369.63	11/07/2011	010-07-53380	
10.28.2011	Reimb meals-Field Training/LaGrande-LL	134.65	11/07/2011	010-07-53380	
	Check Total:	504.28			
Vendor:4472	Marc Nelson Oil Products			Check Sequence: 40	ACH Enabled: No
CL69172	01-0006091, WWTP fuel 10/1 to 10/16/11	264.55	11/07/2011	022-22-53140	
CL69172	01-0006091, Street fuel 10/1 to 10/16/11	264.91	11/07/2011	020-20-53140	
CL69172	01-0006091, Wtr fuel 10/1 to 10/16/11	568.59	11/07/2011	021-03-53140	
	Check Total:	1,098.05			
Vendor:0481	Mark Taylor			Check Sequence: 41	ACH Enabled: No
10.23.11	2 hrs/weed & clean PD lot,haul debri	50.00	11/07/2011	010-07-53200	
	Check Total:	50.00			
Vendor:0958	Joseph Martin			Check Sequence: 42	ACH Enabled: No
Oct 2011	Council stipend Oct 3 & 17, 2011	50.00	11/07/2011	010-01-53415	
	Check Total:	50.00			
Vendor:6010	Mary A. Tucker			Check Sequence: 43	ACH Enabled: No
10.31.11	Cups,bowls,food trays-Holidays/Brkroom	42.94	11/07/2011	010-10-53230	
	Check Total:	42.94			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4440 1061 1062	Mary Veek-Kendrick Police Janitorial, Oct 2011 Wastewater janitorial, Oct 2011 Check Total:	250.00 400.00 650.00	11/07/2011 11/07/2011	Check Sequence: 44 010-07-53200 022-22-53210	ACH Enabled: No
Vendor:4489 3658	New Age Car Wash 2 touch free washes-Water Div Trk #1 Check Total:	14.00 14.00	11/07/2011	Check Sequence: 45 021-03-53252	ACH Enabled: No
Vendor:5077 S4197781.001	North Coast Electric 600V CC TD fuse-Water Plant Check Total:	79.80 79.80	11/07/2011	Check Sequence: 46 021-04-53200	ACH Enabled: No
Vendor:4041 25568	Northstar Chemical, Inc. 13,579.2 lbs sodium bisulfite 38%-WWTP Check Total:	5,607.47 5,607.47	11/07/2011	Check Sequence: 47 022-22-53040	ACH Enabled: No
Vendor:1029 12138	OAWU 2011-2012 Membership OAWU Check Total:	563.84 563.84	11/07/2011	Check Sequence: 48 021-02-53080	ACH Enabled: No
Vendor:6003 094196-1 094610-1 095069-1	Oce Imagistics Copies W2522-PD, 9/18 to 10/18/11 Copies WZB45-CR, 9/18 to 10/18/11 Copies W3522-Front, 9/18 to 10/18/11 Check Total:	78.68 6.31 261.73 346.72	11/07/2011 11/07/2011 11/07/2011	Check Sequence: 49 010-10-53240 010-10-53240 010-10-53240	ACH Enabled: No
Vendor:4081 755268/758143 758163/813706 793096 879894/813706 958745	OfficeMax - A Boise Company Epson T097120 blk ink,less credit-Casey Epson Blk &Clr ink-Jamy, exchang/Casey Twin pack HP98 blk ink ctg-PW Epson T097120-S blk hi yld ctg-Casey HP15 blk & HP78 tri clr ink-water plant Check Total:	22.87 35.96 30.63 7.72 49.41 146.59	11/07/2011 11/07/2011 11/07/2011 11/07/2011 11/07/2011	Check Sequence: 50 010-04-53270 010-03-53270 010-03-53270 010-04-53270 021-04-53250	ACH Enabled: No
Vendor:0799 1100178 1100178 1100178	One Call Concepts, Inc. One Call TILL01 - Month of Oct '11 One Call TILL02 - Month of Oct '11 One Call TKWC01 - Month of Oct '11	5.79 5.79 6.62	11/07/2011 11/07/2011 11/07/2011	Check Sequence: 51 022-22-53420 020-20-53420 021-02-53260	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	18.20			
Vendor:4033 12112001	OR Dept of Forestry Fire protection 7/1/11 to 6/30/12 Check Total:	5,562.89 5,562.89	11/07/2011	Check Sequence: 52 021-02-58020	ACH Enabled: No
Vendor:0336 Oct 2011 October 2011	OR Dept of Revenue LEMLA Assessment, October 2011 UA Assessment, October 2011 Check Total:	33.00 881.00 914.00	11/07/2011 11/07/2011	Check Sequence: 53 010-00-41080 010-00-41110	ACH Enabled: No
Vendor:4043 445327 453047 453587	Paramount Supply Company Digester mix pump/Mech seal-WWTP Mixing pump seal-WWTP Control valves for water plant Check Total:	1,344.27 67.50 1,266.76 2,678.53	11/07/2011 11/07/2011 11/07/2011	Check Sequence: 54 022-22-53210 022-22-53210 021-04-53200	ACH Enabled: No
Vendor:0389 10.12.11 10.21.11 9.28.11 9.28.2011	Petty Cash-City of Tillamook Postage for mail to OAMR 2 Coffee, powdered creamer/break room Groceries for LOC hospitality room Gasoline for LOC Conf. Check Total:	11.65 17.67 15.42 30.00 74.74	11/07/2011 11/07/2011 11/07/2011 11/07/2011	Check Sequence: 55 010-03-53070 010-10-53230 010-01-53070 010-03-53400	ACH Enabled: No
Vendor:4397 4059	Prevailing Communications 15 New frequency&narrowband modulation Check Total:	375.00 375.00	11/07/2011	Check Sequence: 56 010-07-53210	ACH Enabled: No
Vendor:4688 50529429-Nov '1	Protection One Security Service 11/17 to 12/16/11 Check Total:	54.95 54.95	11/07/2011	Check Sequence: 57 010-07-53240	ACH Enabled: No
Vendor:4391 Nov 2011	Robert W. Riggert Property Purchase Pmt 73/2302 3rd St Check Total:	2,108.00 2,108.00	11/07/2011	Check Sequence: 58 010-07-54050	ACH Enabled: No
Vendor:0407 1109-763146 1109-763160	Rosenberg Builder's Supply Inc Light bulbs for City Hall front steps (2)50 lb target play sand-WWTP	12.98 9.10	11/07/2011 11/07/2011	Check Sequence: 59 010-10-53230 022-22-53230	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1109-764385	(4) Mark-It spray paint-WWTP	25.96	11/07/2011	022-22-53230	
1109-765800	Midget grease gun-WWTP	12.99	11/07/2011	022-22-53230	
1110-767476	2-60lb concrete-raise 10th&Laurel manhole	5.58	11/07/2011	020-20-54065	
1110-767500	4x4s&concrete-Vandalized sign@ 9th & Ivy	35.37	11/07/2011	020-20-53340	
1110-767502	Wire rope hardware - WWTP	143.07	11/07/2011	022-22-53230	
1110-767664	Plywood & boards for shop storage boxes	75.65	11/07/2011	020-20-53230	
1110-767787	Hex nipple/rpr power washer-St Div	2.79	11/07/2011	020-20-53210	
1110-768044	2 gal paint thinner-St Div paint machine	15.98	11/07/2011	020-20-53210	
1110-768524	Brass water jet nozzle,fittings-WWTP	107.40	11/07/2011	022-22-53230	
1110-769157	Drill bit-drill out manhole concrete-St	14.99	11/07/2011	020-20-53230	
1110-769799	Heavy duty cable ties-WWTP	12.48	11/07/2011	022-22-53230	
1110-771021	Materials for firearms training range-PD	12.29	11/07/2011	010-07-53700	
1110-771680	4" Mudslinger-WWTP	8.49	11/07/2011	022-22-53230	
1110-772464	2 hole saws,drill bit-Front St phone	71.97	11/07/2011	022-22-53220	
1110-773166	4 tube T-8 ballast-St Shop	32.99	11/07/2011	020-20-53200	
1110-773166	Lightbulbs for Carnahan Park	13.98	11/07/2011	020-20-53250	
1110-773166	Schlage lock bell entry-9th St Park	29.99	11/07/2011	020-20-53350	
1110-773166	Epoxy gel/sweeper-St Div	4.99	11/07/2011	020-20-53210	
1110-773232	1" HS drill bit-WWTP	34.99	11/07/2011	022-22-53230	
1110-773277	6 outlet surge suppressor-WWTP	11.99	11/07/2011	022-22-53230	
1110-775098	9V Duracell battery-2pk-St Div	7.49	11/07/2011	020-20-53230	
1110-775169	18 gal rough tote-PD	68.94	11/07/2011	010-07-53270	
1110-777376	3-60 lb concrete mix-St Div	8.37	11/07/2011	020-20-53340	
1110-777659	4 plywood-used in raising manholes-St Di	115.32	11/07/2011	020-20-54065	
1110-778922	10-60lb concrete-raise MH @ 4th&Elm	27.90	11/07/2011	020-20-54065	
1110-779885	2 MAPP gas cylinders-WWTP	17.98	11/07/2011	022-22-53230	
	Check Total:	942.02			
Vendor:0433	Safeway, Inc			Check Sequence: 60	ACH Enabled: No
2107516	Food for City Council meeting 9/19/11	54.99	11/07/2011	010-01-53410	
2107518	Groceries for LOC Hospitality room	44.04	11/07/2011	010-01-53070	
	Check Total:	99.03			
Vendor:4728	John Sandusky			Check Sequence: 61	ACH Enabled: No
Oct 2011	Council stipend Oct 3 & 17, 2011	50.00	11/07/2011	010-01-53415	
	Check Total:	50.00			
Vendor:4425	Sensus USA			Check Sequence: 62	ACH Enabled: No
ZA12009706	Sensus support 12/12/11 to 12/12/12	1,650.00	11/07/2011	021-01-53250	
	Check Total:	1,650.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4570 8019952092	Staples Advantage (20) 120 min audio cassettes-Council Check Total:	32.00 32.00	11/07/2011	Check Sequence: 63 010-01-53270	ACH Enabled: No
Vendor:4137 Oct '11 Stmt	Sunflower Flats Flowers for Terry Wright 10/5/11 Check Total:	47.00 47.00	11/07/2011	Check Sequence: 64 010-10-53230	ACH Enabled: No
Vendor:4821 111364 111381	Taylor Boiler & Equipment Co. Boiler service-WWTP Boiler ERDM time delay relay-WWTP Check Total:	1,738.00 110.00 1,848.00	11/07/2011 11/07/2011	Check Sequence: 65 022-22-53210 022-22-53210	ACH Enabled: No
Vendor:4232 18335	Teninty & Son, Inc. Port. restroom Hoquarton 9/20 to 10/3/11 Check Total:	41.16 41.16	11/07/2011	Check Sequence: 66 020-20-53350	ACH Enabled: No
Vendor:4819 1105	Tillamook Animal Shelter, Inc. Animal shelter services 8/20 thru9/14/11 Check Total:	250.00 250.00	11/07/2011	Check Sequence: 67 010-07-53710	ACH Enabled: No
Vendor:5034 11-50	Tillamook Co. Assessor 2-22x34 map copies-Mattison Check Total:	26.00 26.00	11/07/2011	Check Sequence: 68 010-05-53270	ACH Enabled: No
Vendor:0862 038138/1 041435/1 041590/1 041773/1 40842/1 41164/1 41369/1 41397/1 41436/1 41438/1 41530/1 41926/1 42137/1 42170/1	Tillamook Co. Creamery Assoc 15 gal chlorine-Wtr Div 4 gal chlorine-Wtr Div 4-15 gal chlorine, 2 deposits-Wtr Div 8 gal chlorine-Wtr Div 4 gal chlorine-Wtr Div 2-15 gal chlorine, 1 deposits-Wtr Div 10-50lb soda ash-WWTP 10-50lb soda ash-WWTP 10-50lb soda ash-WWTP 10-50lb soda ash-WWTP 20-50lb buffer/soda bicarb-WWTP Hand held garden hoe-St Div Lawn seed 5 lb-repair vandalism-St Div 3-15 gal chlorine-Wtr Div	31.99 23.16 167.96 48.72 24.36 83.98 169.90 169.90 169.90 169.90 204.40 16.29 9.79 95.97	11/07/2011 11/07/2011 11/07/2011 11/07/2011 11/07/2011 11/07/2011 11/07/2011 11/07/2011 11/07/2011 11/07/2011 11/07/2011 11/07/2011 11/07/2011 11/07/2011	Check Sequence: 69 021-04-53040 021-04-53040 021-04-53040 021-04-53040 021-04-53040 022-22-53040 022-22-53040 022-22-53040 022-22-53040 022-22-53040 020-20-53230 020-20-53350 021-04-53040	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
42186/1	Tarp to cover sweeper debri-St Div	77.49	11/07/2011	020-20-54060	
42397/1	4 gal chlorine-Wtr Div	23.16	11/07/2011	021-04-53040	
42562/1	8 gal chlorine-Wtr Div	46.32	11/07/2011	021-04-53040	
42570/1	Gloves&10 straw bales/run-off block-St D	64.49	11/07/2011	020-20-53200	
42575/1	4 straw bales/run-off block-St D	23.80	11/07/2011	020-20-53200	
42810/1	4-15 gal chlorine-Wtr Div	127.96	11/07/2011	021-04-53040	
	Check Total:	1,749.44			
Vendor:4054	Tillamook Co. Tax Collector			Check Sequence: 70	ACH Enabled: No
11-12 LaProvide	2011-12 Prop taxes #413583-LaProvidencia	612.79	11/07/2011	010-10-53260	
11-12 Library	2011-12 Prop taxes #301248-Library Pkg	1,625.09	11/07/2011	010-10-53260	
11-12 Pac Edge	2011-12 Prop taxes #409421-Pacific Edge	398.89	11/07/2011	010-10-53260	
	Check Total:	2,636.77			
Vendor:0525	Tillamook Co. Treasurer			Check Sequence: 71	ACH Enabled: No
Sept 2011 Phone	Portion County Phone Bill Sept 2011	68.47	11/07/2011	010-07-53420	
Sept 2011 Phone	Portion County Phone Bill Sept 2011	20.29	11/07/2011	010-04-53420	
Sept 2011 Phone	Portion County Phone Bill Sept 2011	20.29	11/07/2011	010-05-53420	
Sept 2011 Phone	Portion County Phone Bill Sept 2011	40.58	11/07/2011	010-03-53420	
Sept 2011 Phone	Portion County Phone Bill Sept 2011	8.25	11/07/2011	020-20-53420	
Sept 2011 Phone	Portion County Phone Bill Sept 2011	8.25	11/07/2011	022-22-53420	
Sept 2011 Phone	Portion County Phone Bill Sept 2011	20.29	11/07/2011	021-01-53420	
	Check Total:	186.42			
Vendor:0525	Tillamook Co. Treasurer			Check Sequence: 72	ACH Enabled: No
Oct 2011	LEMLA Assessment October 2011	438.00	11/07/2011	010-00-41090	
	Check Total:	438.00			
Vendor:0502	Tillamook Farmer's Co-op			Check Sequence: 73	ACH Enabled: No
109816	Screws for St Div shop	19.79	11/07/2011	020-20-53230	
110004	Materials for lifting device-St Div	11.20	11/07/2011	020-20-53230	
110085	Galvanized fittings-WWTP	60.61	11/07/2011	022-22-53230	
110510	Box ext screws-Hoquarton handrails	19.79	11/07/2011	020-20-53350	
110510	Gal pumice hand cleaner-St Div	14.39	11/07/2011	020-20-53200	
111283	Herbicide-WWTP	161.98	11/07/2011	022-22-53230	
	Check Total:	287.76			
Vendor:0505	Tillamook Motor Company			Check Sequence: 74	ACH Enabled: No
134671	2011 Ranger-T/Gate protector-St Div	47.40	11/07/2011	020-20-53130	
82353	Lube,oil,filter-E227839-PD	42.95	11/07/2011	010-07-53250	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	90.35			
Vendor:0510	Tillamook PUD			Check Sequence: 75	ACH Enabled: No
Oct '11 Stmt-1	12874-512, 3497 Kephart Rd Wtr Dept	40.00	11/07/2011	021-05-58110	
Oct '11 Stmt-10	19915-515, Lift Station Front Street	60.99	11/07/2011	022-22-53430	
Oct '11 Stmt-11	74209-515, City Lights	2,601.00	11/07/2011	020-20-53430	
Oct '11 Stmt-12	20215-515, 108 Birch	68.14	11/07/2011	020-20-53430	
Oct '11 Stmt-13	20216-515, 108 Birch	23.59	11/07/2011	020-20-53430	
Oct '11 Stmt-14	20217-515, 116 Birch-Warehouse	26.63	11/07/2011	021-02-53240	
Oct '11 Stmt-15	20218-515, 116 Birch-Warehouse	29.34	11/07/2011	021-02-53240	
Oct '11 Stmt-16	20274-515, 4th & Main-Traffic Lights	44.98	11/07/2011	020-20-53430	
Oct '11 Stmt-17	20304-515, 3rd & Main-Signals	32.57	11/07/2011	020-20-53430	
Oct '11 Stmt-18	20306-515, 3rd & Pacific Signals	31.05	11/07/2011	020-20-53430	
Oct '11 Stmt-19	20414-515, 210 Laurel Ave, City Hall	106.16	11/07/2011	010-10-53430	
Oct '11 Stmt-2	15557-508, Lift Station 12th & Laurel	208.50	11/07/2011	022-22-53430	
Oct '11 Stmt-20	20415-515, 210 Laurel Ave, City Hall	263.24	11/07/2011	010-10-53430	
Oct '11 Stmt-21	20432-515, 1st & Main Avenue	46.96	11/07/2011	020-20-53430	
Oct '11 Stmt-22	35062-515, Marine Park Front Street	23.07	11/07/2011	020-20-53430	
Oct '11 Stmt-23	35427-509, Brookfield Rd Lift Station	65.41	11/07/2011	022-22-53430	
Oct '11 Stmt-24	53747-501, Wilson Rv Lp & Hwy 101 N Sgnl	62.73	11/07/2011	020-20-53430	
Oct '11 Stmt-25	74417-510, 2210 1st St, Carlich House	17.41	11/07/2011	020-20-53430	
Oct '11 Stmt-26	65596-510, 2302 3rd St, Police Station	168.28	11/07/2011	010-07-53420	
Oct '11 Stmt-27	75272-515, 210 Laurel, Transit Cntr	144.94	11/07/2011	010-10-53430	
Oct '11 Stmt-28	78075-507, 845 3rd St, WWTP	2,646.53	11/07/2011	022-22-53430	
Oct '11 Stmt-29	6779-401, 7995 Killam Crk Rd	324.39	11/07/2011	021-04-53430	
Oct '11 Stmt-3	16663-510, Restrooms Goodspeed Park	53.23	11/07/2011	020-20-53430	
Oct '11 Stmt-4	16664-510, Goodspeed Park	23.20	11/07/2011	020-20-53430	
Oct '11 Stmt-5	16709-510, 4th & Pacific signals	38.18	11/07/2011	020-20-53430	
Oct '11 Stmt-6	17498-511, Meadow Avenue	35.47	11/07/2011	022-22-53430	
Oct '11 Stmt-7	17975-511, 3610 Alder Lane Well #3	2,602.19	11/07/2011	021-05-58130	
Oct '11 Stmt-8	17990-511, 3809 Alder Lane Well #2	835.50	11/07/2011	021-05-58120	
Oct '11 Stmt-9	18512-512, 9th Street Park	25.64	11/07/2011	020-20-53430	
	Check Total:	10,649.32			
Vendor:0511	Tillamook Tire Service, Inc.			Check Sequence: 76	ACH Enabled: No
J05878	New front tires for #208 '97 Ranger PU	192.00	11/07/2011	020-20-53210	
	Check Total:	192.00			
Vendor:4290	TMG Services, Inc.			Check Sequence: 77	ACH Enabled: No
32335-IN	Fan w/motor-chlorine generator-Wtr plnt	725.00	11/07/2011	021-04-53200	
	Check Total:	725.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:1066 10.20.11	U.S. Postal Service 2012 First Class presort permit #168-Wtr Check Total:	190.00 190.00	11/07/2011	Check Sequence: 78 021-01-53300	ACH Enabled: No
Vendor:0541 8764980 8768894 8770732 8776030	United Pipe & Supply (2) De Chlor tablets-40,repair clamp-Wtr 6 radios for meters-Water Div (5) FOR Angle valves-Wtr Div Relay for boiler-WWTP Check Total:	902.35 861.36 252.62 151.61 2,167.94	11/07/2011 11/07/2011 11/07/2011 11/07/2011	Check Sequence: 79 021-06-53250 021-06-55065 021-06-53250 022-22-53230	ACH Enabled: No
Vendor:1065 502277 502298 502347 511743	USA Bluebook (2) 6pk Pint Mason jars-WWTP lab Economy utility carrier-WWTP Thermometer, 70 mLevap dishes-WWTP lab (2)Calibration gas 34 liter-WWTP Check Total:	88.32 40.06 191.18 342.87 662.43	11/07/2011 11/07/2011 11/07/2011 11/07/2011	Check Sequence: 80 022-22-53440 022-22-53440 022-22-53440 022-22-53380	ACH Enabled: No
Vendor:4890 0212380	Watson - Marlow Inc. Pump hoses (10) - WWTP Check Total:	626.56 626.56	11/07/2011	Check Sequence: 81 022-22-53210	ACH Enabled: No
Vendor:4381 Oct 2011	Suzanne Weber Council stipend Oct 3 & 17, 2011 Check Total:	50.00 50.00	11/07/2011	Check Sequence: 82 010-01-53415	ACH Enabled: No
Vendor:4398 02693 03991 05247	West Coast Linen Red shop towel service-St Div Red shop towel service-St Div Red shop towel service-St Div Check Total:	17.33 17.33 17.33 51.99	11/07/2011 11/07/2011 11/07/2011	Check Sequence: 83 020-20-53230 020-20-53230 020-20-53230	ACH Enabled: No
Vendor:4895 11-0680 11-0700 11-0719	WorkForce Consolidation Team Neaves, for period 10/10 to 10/14/11 Neaves, for period 10/17 thur 10/21/11 Neaves, for period 10/24 thur 10/28/11 Check Total:	733.32 814.80 641.66 2,189.78	11/07/2011 11/07/2011 11/07/2011	Check Sequence: 84 022-22-53365 022-22-53365 022-22-53365	ACH Enabled: No

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor:4072 19809	Zwald Transport, Inc Biosolid hauling to POTB 10/13/11 Check Total:	673.75 673.75	11/07/2011	Check Sequence: 85 022-22-53460	ACH Enabled: No
	Total for Check Run:	105,597.15			
	Total Number of Checks:	85			